



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2025		31	03	2026

Section A Reference and administration details

Charity name Little Baddow Trust

Other names charity is known by

Registered charity number (if any) 246099

Charity's principal address
 Poleighs
 North Hill
 Little Baddow, Essex
Postcode CM3 4BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Nicholas Cooper	Chair	01.04.25 – 26.01.26	Little Baddow Parish Council
2	Dr Patricia McAllister			Little Baddow Parish Council
3	Mr Paul Roberts	Treasurer		Little Baddow Parish Council
4	Mrs Gill Houghton	Clerk	01.04.25 – 31.07.25	Little Baddow Parish Council
5	Mrs Jane Rigler	Clerk	01.08.25 – current	Little Baddow Parish Council
6	Mr Martyn Richmond			Little Baddow Parish Council

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Graham Lennard	Shortwood, The Ryefield, Little Baddow, CM3 4TR
Solicitor	Brights	92 Main Road, Danbury, CM3 4DH

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charity Commission Scheme - 1971
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by Little Baddow Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is governed by a Scheme issued by the Charity Commission in 1971 which sets out the purposes of the charity and the rules for the appointment and conduct of trustees.

The charity is jointly administered with Little Baddow Almshouses (239382) by a body of trustees appointed by Little Baddow Parish Council with up to five trustees serving four-year terms. All trustees sign a declaration of acceptance of their duties on appointment and act collectively to ensure the proper management of the Almshouses and the

The trustees meet regularly throughout the year to ensure compliance with the governing document.

They are responsible for setting policies, approving expenditure, and ensuring that the charity's assets are used solely for the public benefit in accordance with the Scheme. The trustees also ensure that appropriate records, accounts and minutes are maintained.

During the year, the previous Clerk retired and the Board was saddened by the sudden death of its Chair. It has now appointed two new trustees whose skills and experience enhance the charity's governance capacity. All trustees work on a voluntary basis and bring a range of local knowledge and professional expertise to the charity's administration.

The trustees recognise their responsibility to identify and manage any risks and given the small size of the charity are satisfied that the measures in place are proportionate and effective for the scale of the charity's activities.

The trustees confirm that they have complied with their duty to have due regard to the Charity Commission's guidance on public benefit when making decisions.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of Little Baddow Trust is to hold and apply its land and investment assets for the use and benefit of people in Little Baddow who are in conditions of need, hardship or distress. The charity's property – Smaller Poor's Piece together with investment income derived from earlier land sales – must be managed by the trustees and used exclusively to support local people in need.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year, the trustees have continued to deliver the charity's objects by using the income generated through the lease of Smaller Pools Piece to the Essex Wildlife Trust, and its investment income to support local people in need.

The trustees maintained their commitment to providing a small annual grant of £350 to enable a resident-led initiative offering emotional support to villagers experiencing a wide range of personal or emotional difficulties. This initiative provides small gifts and appropriate activities designed to offer comfort, connection and encouragement to those facing challenging circumstances.

In planning and delivering these activities, the trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit and are satisfied that the charity's work continues to provide clear and demonstrable benefit to those it serves.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All Trustees are volunteers and there are no paid employees of the Charity.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

During the year, the charity successfully applied the income generated from the lease of Smaller Poores Piece to the Essex Wildlife Trust, together with its investment income, to support people in need within the Parish of Little Baddow.

The trustees continued to fund a £350 annual grant enabling a resident-led initiative that provides emotional support, small gifts and appropriate activities for villagers experiencing personal or emotional difficulties. This initiative has offered meaningful comfort and connection to individuals facing a wide range of challenges.

The trustees ensured that all funds were used in direct furtherance of the charity's objects and confirm that they have had due regard to the Charity Commission's guidance on public benefit throughout the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees maintain a formal reserves policy to ensure the charity can meet its obligations and respond effectively to unforeseen events.

A core reserve of £2500 is held in the CCLA Charities Deposit account for any extraordinary costs incurred by the charity. This includes provision for costs related to the land lease renewal due in 2026.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's finances remain stable, with income and expenditure managed carefully to assist identified beneficiaries in line with the charity's objects.

The principal sources of income are from the lease of Smaller Pools Piece to the Essex Wildlife Trust for which the charity receives an annual rental income, and investment in the CCLA Charities Deposit Account. Expenditure related solely to a small grant for a resident-led initiative in line with the charity's objectives, and the general costs of administering the charity.

The trustees are satisfied that the charity remains financially sound and that its reserves policy provides a prudent and proportionate safeguard against future risks. The charity ended the year in a stable position with sufficient resources to continue delivering its charitable purposes and to meet foreseeable maintenance and operational needs.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Jane Rigler

Position (eg Secretary, Chair, etc)	Trustee - Clerk	
Date	29.08.2026	