

**Joint Committee for Hammonds Farm Notice of Meeting
to be held on Friday 29th May 2026 at 18.00 at Little Baddow Memorial Hall**

1 Election of Chairman

2 Election of Vice Chairman

3 Apologies for absence

4 Declarations of interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

5 Public Question Time

Members of the public are invited to address the Committee, give their views and question the Committee on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Committee meeting itself. At the close of this item members of the public will no longer be permitted to address the Committee unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the Chairman of the meeting.

6 To approve the minutes of the meeting held on 12th May 2026

To approve the minutes of the Joint Committee meeting held on 12th May 2026

7 Matters arising from prior meetings

This item is for information only; any items requiring discussion or decisions will be included on the agenda for the next Committee meeting

8 Membership of the Committee

- 8.1 To receive confirmation of Sandon Parish Council membership of the Joint Committee
- 8.2 To receive confirmation of the voting representatives from each of the member councils

9 Public events / community engagement

10 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and instructed to withdraw.

11 Work Stream Reports

To consider the reports from the following Work Streams and agree any necessary actions:

- Traffic / Flood / Infrastructure / Heritage and Ecology / Public Examination

12 To receive an updated financial report and discuss funding

13 Date and Time of next meeting

To agree the date and time of the next meeting