

LITTLE BADDOW PARISH COUNCIL

A Meeting of the Parish Council was held in the Memorial Hall on November 6th, 2025. The Meeting commenced at 7:30pm. In attendance:

Cllr P Irvine – Chair
Cllr A Roche
Cllr B Teal
Cllr C Galea

Cllr V Rose
Cllr Stephanie Scott (From 8.45pm)
Cllr S Scott

Mr I Wardle – Clerk

Members of the Public – 3

175/25 Apologies for Absence

Apologies received from Cllr D Ginn and Cllr K Sheldrake

176/25 Declarations of Interest

No interests declared.

177/25 To Approve the Minutes of the 2nd October 2025 Meeting

Council approved the minutes from the meeting held on the 2nd October 2025 and they were signed by the Chairman.

178/25 Matters from Prior Meetings

Minute No/Date/Councillor	Subject	Status
11/23 – Hammonds Farm Development Cllr Irvine	Maintain communication with Chelmsford City Council over next steps in the review of the Local Plan	October – No further update on the Hammonds Farm proposals. The proposed commercial development at Junc 17, A12 is with Planning Inspector for review following the refusal by CCC. November – CCC are withdrawing their objection to the Pidgeon proposals and seeking to cancel the planned Independent Planning Inspector Appeal meeting due on the 25 th November. The Working Group are requesting the Appeal meeting proceeds and are retaining Walsingham and Stomor to represent the Councils at the meeting.

179/25 Public Question Time

There were three members of the public in attendance. A resident raised a question around the proposed charges for the Ridge Runners in hiring the use of the Sports Pavilion following the dissolution of the Little Baddow Sports Club.

180/25 Development in the Village

The following planning applications were considered by Council:

Application Number	Location and nature of the Proposed Development		Result
	to which the application relates		
25/01416/FUL	Byways, Chestnut Walk		No Objection
	Raise Roof & Extensions to front and side		
25/01475/FUL	Woodways, Colam Lane		No Objection
	Instal Greenhouse		

181/25 Payment of Accounts

Council approved the payment of accounts for October as proposed.

Transfer	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 12.77	£ -	£ 12.77
**DD	Talk Talk	Memorial Hall	Hall Telephone/wifi	£ 34.17	£ 6.83	£ 41.00
**DD	Talk Talk	History Centre	Telephone/wifi	£ 23.15	£ 4.63	£ 27.78
**DD	British Gas	Memorial Hall	Hall Electric	£ 52.57	£ 2.62	£ 55.19
**DD	British Gas	Memorial Hall	Hall Gas	£ 38.96	£ 1.94	£ 40.90
**DD	British Gas	Sports Pavilion	Gas - September	£ 50.21	£ 2.51	£ 52.72
**DD	British Gas	Sports Pavilion	Gas - October	£ 34.02	£ 1.70	£ 35.72
**DD	British Gas	Sports Pavilion	Electric - August	£ 100.43	£ 5.02	£ 105.45
**DD	British Gas	Sports Pavilion	Electric - September	£ 57.38	£ 2.86	£ 60.24
**DD	EE Mobile	General	Clerk Mobile	£ 9.18	£ 1.84	£ 11.02
**DD	Chelmsford City Council	Memorial Hall	Waste Collection	£ 588.64	£ -	£ 588.64
**DD	Chelmsford City Council	Sports Pavilion	Waste Collection	£ 588.64	£ -	£ 588.64
Transfer	Stomor Ltd	General	Hammonds Farm Consultancy	£ 1,500.00	£ 300.00	£ 1,800.00
Transfer	G. Jarvis	WHPA	Supervision - September	£ 60.00	£ -	£ 60.00
			Sub Total	£ 3,150.12	£ 329.95	£ 3,480.07
Transfer	I Wardle	General	Salary	£ 632.80	£ -	£ 632.80
Transfer	I Wardle - Amazon	Memorial Hall	Paper Products	£ 132.07	£ -	£ 132.07
Transfer	E. Cole	Memorial Hall	Hall Cleaning	£ 465.00	£ -	£ 465.00
Transfer	Neil Holmes	Memorial Hall	Manager Duties	£ 645.00	£ -	£ 645.00
Transfer	Neil Holmes	General	Handyman Tasks	£ 477.50	£ -	£ 477.50
Transfer	RitchComm	Sports Pavilion	Cleaning	£ 240.75	£ -	£ 240.75
Transfer	Skippers Ground Maintenance	General	Grass Cutting	£ 325.00	£ 65.00	£ 390.00
Transfer	Weave-a-Web	General	Website Maintenance	£ 160.00	£ 32.00	£ 192.00
Transfer	C. Ogden	History Centre	Admin Assistant - Oct	£ 480.00	£ -	£ 480.00
Transfer	G. Jarvis	WHPA	Supervision - October	£ 60.00	£ -	£ 60.00
Transfer	CPH Ltd	Sports Pavilion	Electrical Repairs	£ 412.92	£ 82.59	£ 495.52
Transfer	CPH Ltd	Sports Pavilion	Boiler Service x 2	£ 243.33	£ 48.67	£ 292.00
Transfer	Cardinus Risk Mgt Ltd	General	Property Valuations	£ 695.00	£ 139.00	£ 834.00
Transfer	C. Galbally	Carers Club	Yoga Class Fee	£ 50.00	£ -	£ 50.00
Transfer	H. Nye	Memorial Hall	Hire Fee Refund Ref 2809	£ 95.40	£ -	£ 95.40
			Sub Total	£ 5,114.77	£ 367.26	£ 5,482.04
			TOTAL - Payments	£ 8,264.89	£ 697.21	£ 8,962.11
	ACCOUNTS STATUS	31/10/2025	+/- vs prior	RESERVES		
	Current Account (B)	£ 60,821.02	-£ 1,331.88	Hall		£ 28,000.00
	Reserve No 1 (B1)	£ 52,192.36	£ -	Pavilion		£ 16,000.00
	Reserve No 2 (B2)	£ 8,030.46	£ -	WGPA		£ 21,000.00
	Reserve No 3 (B3)	£ 2,175.09	£ -	EALC Reserve		£ 26,000.00
	Total Barclays a/cs	£ 123,218.93		CIL Fund		£ 6,247.11
				Holybred Wood		£ 3,977.39
	Current Account	£ 14,868.68	£ -	War Memorial		£ 2,160.71
	Savings Account	£ 50,550.99	£ 71.74	Charity Fund		£ 30.00
	Total Metro Bank a/cs	£ 65,419.67		History Centre		£ 12,111.46
				Fir Tree Woods		£ 8,662.47
				Hammonds Farm Appeal		£ 13,463.20
				LB Sports Club		£ 241.77
				LB Carers Club		£ 2,562.25
				Total - Reserves + Payments		£ 149,418.47
	Total All a/cs	£ 188,638.60		Funds Available		£ 42,700.20
**	Outside Council Meeting			Total (exc ** payments)		£ 188,638.60

182/25 Review and Approve Budget and Precept for 2026/27

Council reviewed and approved the budget for the year 2026/27 as proposed. The Precept for the year 2026/27 was approved at £60,402, which represents a 10% increase over the previous year with the following rationale: Inflation; additional costs for Fir Tree and Riffhams Woods; History Centre and having taken full responsibility for the Sports Pavilion.

183/25 Local Government Reorganisation – CALC Consultation

Council worked through the Consultation questionnaire from Chelmsford Association of Local Councils and the Clerk is to submit the agreed response.

184/25 Parsonage Lane Association – Tree Survey

Councillor Sheldrake was absent from the meeting and so the item was held over to the December Council meeting.

185/25 Traffic Management – Paper Mill Lock

The Chairman briefed Council on feedback from the Police over the illegal parking on the roads around Paper Mill Lock. When Police patrols questioned motorists parking illegally the response was that they did not know what a 'Clearway' sign signified and thought they were able to park because there were no road markings.

In a meeting with SEPP, it was agreed to replace the Clearway designation with double yellow lines for clarity and increase the number of Warden patrols. A meeting is planned with Community Police Officers to discuss levels of patrols and enforcement along the Chelmer Navigation and the surrounding roads.

186/25 The 99 Bus Service

Council discussed the need to maintain the 99 Bus service that serves the village and encourages all residents to complete the online consultation hosted by Essex County Council. Council fully supports the work of Woodham Walter Parish Council in setting out the need to maintain the service and not to reduce the operational timetable.

187/25 Village Footpaths Update

Following walking many of the village footpaths, Councillor Rose reported on the many issues including broken finger posts and overgrown vegetation. These have been reported to Essex Highways and the Footpath Officer at Essex County Council.

188/25 Facebook – Memorial Hall & Sports Pavilion

Councillor Rose gave a demonstration of the new Facebook pages for the Memorial Hall and the Sports Pavilion. Council thanked her for her work and encourages Councillors and residents to follow and share the pages.

189/25 History Centre Update

Councillor Teal provided an update of activity at the History Centre with the main points as:

- 'Meet The Authors' event on the 28th November – due to restoration work at the Chapel the event will be held at the Memorial Hall
- The Committee are looking to use the Chapel as an events venue following completion of the restoration work.
- Plans are being finalised for a 'Craft Fair' for the Easter weekend

190/25 Warm Hub – Jan/Feb 2026

Following the success of the Warm Hub earlier this year Councillor Teal proposed that Council fund a repeat for January and February 2026. The Warm Hub will be on Mondays for the two months in the Memorial Hall. Council approved the funding for the Hall hire charges and provision of refreshments.

191/25 Carers Club Update

Councillor Steph Scott provided a brief update on the work of the Carers Club noting that attendance had been increasing. The Club has extended its catchment area to the surrounding villages and has promoted the club through leaflet drops and local advertising.

192/25 Dates for Council Meetings 2026

Council agreed the following dates for Council meetings and the Annual Assembly:

- Jan 8; Feb 5; March 5; April 2; May 7 (Annual); June 4; July 2; Aug 6; Sept 3; Oct 8: Nov 5 and Dec 3
- The Annual Assembly will be held in the Memorial Hall on May 13th

193/25 Handyman Schedule

The following task was added to the list for the Handyman: Clean the Hall Windows

194/25 Future Meeting Agenda Items

No topics were raised for inclusion at the next meeting:

195/25 Date of Next Meeting

The next Parish Council Meeting will take place on **Thursday 4th December 2025** commencing at 7:30pm

The meeting closed at 9.20pm.

**Chairman
December 4th, 2025**