

## **LITTLE BADDOW PARISH COUNCIL**

A Meeting of the Parish Council was held in the Memorial Hall on September 4th, 2025. The Meeting commenced at 7:30pm. In attendance:

Cllr P Irvine – Chair  
Cllr D Ginn  
Cllr B Teal  
Cllr K Sheldrake

Cllr V Rose  
Cllr Stephanie Scott  
Cllr S Scott

Mr I Wardle – Clerk

Members of the Public – 2

### **148/25 Apologies for Absence**

Apologies received from Cllr A Roche and Cllr C Galea

### **149/25 Declarations of Interest**

None declared.

### **150/25 To Approve the Minutes of the 7<sup>th</sup> August 2025 Meeting**

Council approved the minutes from the meeting held on the 7<sup>th</sup> August 2025 and they were signed by the Chairman.

### **151/25 Matters from Prior Meetings**

| <b>Minute No/Date/Councillor</b>                      | <b>Subject</b>                                                                                      | <b>Status</b>                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/23 – Hammonds Farm Development<br>Cllr Irvine      | Maintain communication with Chelmsford City Council over next steps in the review of the Local Plan | July – Working Group meeting planned for w/c 7 <sup>th</sup> July to discuss the Pigeon Appeal to CCC rejection of their plans.<br>August – Pidgeon, while appeal is pending, have submitted a further application and deadline date for objections is the 2 <sup>nd</sup> September 2025<br><b>September – On agenda</b> |
| 21/24 – Conservation Area<br>Cllrs Teal & Steph Scott | Establish Working Group to prepare proposal                                                         | July – Expect decision following end of consultation period in 6 weeks.<br>August – Consultation Ended, awaiting confirmation from CCC Officer<br><b>September – CCC Full Cabinet Meeting to ratify and adopt the proposed Conservation area at the meeting to be held on the 10<sup>th</sup> September</b>               |

### **152/25 Public Question Time**

There were two members of the public in attendance; no points raised.

### **153/25 Development in the Village**

The following planning application was considered by Council:

| <b>Application Number</b> | <b>Location and nature of the Proposed Development to which the application relates</b> | <b>Result</b> |
|---------------------------|-----------------------------------------------------------------------------------------|---------------|
| 25/01174/FUL              | Styal, The Ridge                                                                        | No Objection  |
|                           | <b>Partial Demolition and Erect one and two storey extensions</b>                       |               |

## 1547/25 Payment of Accounts

Council approved the payment of accounts for August as proposed.

| Transfer | Payee                        | Description         | Subject                 | Cost                               | VAT             | Total               |
|----------|------------------------------|---------------------|-------------------------|------------------------------------|-----------------|---------------------|
| **DD     | Barclays                     | General             | Charges                 | £ 17.65                            | £ -             | £ 17.65             |
| **DD     | Talk Talk                    | Memorial Hall       | Hall Telephone/wifi     | £ 34.17                            | £ 6.83          | £ 41.00             |
| **DD     | Talk Talk                    | History Centre      | Telephone/wifi          | £ 24.19                            | £ 4.84          | £ 29.03             |
| **DD     | British Gas                  | Memorial Hall       | Hall Electric           | £ 29.70                            | £ 1.48          | £ 31.18             |
| **DD     | British Gas                  | Sports Pavilion     | Gas                     | £ 239.98                           | £ 11.99         | £ 251.97            |
| **DD     | EE Mobile                    | General             | Clerk Mobile            | £ 9.18                             | £ 1.84          | £ 11.02             |
| **DD     | Utility Warehouse            | Sports Pavilion     | Electricity             | £ 125.59                           | £ 6.16          | £ 131.75            |
|          |                              |                     | <b>Sub Total</b>        | <b>£ 480.46</b>                    | <b>£ 33.14</b>  | <b>£ 513.60</b>     |
|          |                              |                     |                         |                                    |                 |                     |
| Transfer | I Wardle                     | General             | Salary                  | £ 710.88                           | £ -             | £ 710.88            |
| Transfer | I Wardle - Amazon            | Memorial Hall       | Paper Products          | £ 118.78                           | £ -             | £ 118.78            |
| Transfer | E. Cole                      | Memorial Hall       | Hall Cleaning           | £ 403.00                           | £ -             | £ 403.00            |
| Transfer | Neil Holmes                  | Memorial Hall       | Manager Duties          | £ 600.00                           | £ -             | £ 600.00            |
| Transfer | Neil Holmes                  | General             | Handyman Tasks          | £ 397.50                           | £ -             | £ 397.50            |
| Transfer | RitchComm                    | Sports Pavilion     | Cleaning                | £ 240.75                           | £ -             | £ 240.75            |
| Transfer | Skippers Ground Maintenance  | General             | Grass Cutting           | £ 325.00                           | £ 65.00         | £ 390.00            |
| Transfer | Weave-a-Web                  | General             | Website Maintenance     | £ 160.00                           | £ 32.00         | £ 192.00            |
| Transfer | Weave-a-Web                  | General             | Website Hosting         | £ 75.00                            | £ 15.00         | £ 90.00             |
| Transfer | C. Ogden                     | History Centre      | Admin Assistant - July  | £ 480.00                           | £ -             | £ 480.00            |
| Transfer | P. Churchouse                | Sports Pavilion     | Replace Dishwasher      | £ 324.00                           | £ -             | £ 324.00            |
|          |                              |                     | <b>Sub Total</b>        | <b>£ 3,834.91</b>                  | <b>£ 112.00</b> | <b>£ 3,946.91</b>   |
|          |                              |                     |                         |                                    |                 |                     |
|          |                              |                     | <b>TOTAL - Payments</b> | <b>£ 4,315.37</b>                  | <b>£ 145.14</b> | <b>£ 4,460.51</b>   |
|          |                              |                     |                         |                                    |                 |                     |
|          | <b>ACCOUNTS STATUS</b>       | <b>31/08/2025</b>   | <b>+/- vs prior</b>     | <b>RESERVES</b>                    |                 |                     |
|          | Current Account (B)          | £ 32,757.10         | -£ 4,938.59             | Hall                               |                 | £ 28,000.00         |
|          | Reserve No 1 (B1)            | £ 52,019.70         | £ -                     | Pavilion                           |                 | £ 16,000.00         |
|          | Reserve No 2 (B2)            | £ 8,003.89          | £ -                     | WGPA                               |                 | £ 21,000.00         |
|          | Reserve No 3 (B3)            | £ 2,167.89          | £ -                     | EALC Reserve                       |                 | £ 26,000.00         |
|          | <b>Total Barclays a/cs</b>   | <b>£ 94,948.58</b>  |                         | CIL Fund                           |                 | £ 6,247.11          |
|          |                              |                     |                         | Holybred Wood                      |                 | £ 3,977.39          |
|          | Current Account              | £ 14,848.68         | £ -                     | War Memorial                       |                 | £ 2,160.71          |
|          | Savings Account              | £ 50,479.25         | £ 36.42                 | Charity Fund                       |                 | £ 30.00             |
|          | <b>Total Metro Bank a/cs</b> | <b>£ 65,327.93</b>  |                         | History Centre                     |                 | £ 11,465.67         |
|          |                              |                     |                         | Fir Tree Woods                     |                 | £ 8,662.47          |
|          |                              |                     |                         | Hammonds Farm Appeal               |                 | £ 14,943.20         |
|          |                              |                     |                         | LB Sports Club                     |                 | £ 2,281.07          |
|          |                              |                     |                         | LB Carers Club                     |                 | £ 3,501.75          |
|          |                              |                     |                         | <b>Total - Reserves + Payments</b> |                 | <b>£ 148,729.88</b> |
|          |                              |                     |                         | <b>Unpresented Cheques</b>         |                 | <b>£ -</b>          |
|          | <b>Total All a/cs</b>        | <b>£ 160,276.51</b> |                         | <b>Funds Available</b>             |                 | <b>£ 12,060.23</b>  |
|          |                              |                     |                         |                                    |                 |                     |
| **       | Outside Council Meeting      |                     |                         | <b>Total (exc ** payments)</b>     |                 | <b>£ 160,276.51</b> |

## 155/25 Love Your Chelmsford - Recycling

Council was briefed by Cllr Steph Scott on a forthcoming meeting with Chelmsford City Council to discuss options for improving recycling of waste in the village.

## 156/25 Review & Approve New Disabled Parking Signs at the Hall

Councillor Steve Scott proposed the installation of new flexible Disabled Parking Signs in the Hall car park to replace the existing posts that are regularly knocked over. The total cost of £345 for purchasing and installing the new signs was approved.

### **157/25 Hammonds Farm Development - Update**

The Chairman briefed Council on the recent activity of the planning proposals for the area known as 16b in the Local Plan Review. The developer, Pidgeon, is appealing the rejection of their first planning application and has submitted a second application for outline approval on similar terms.

The Working Group had communicated the need for residents to object and the deadline for objections is the 23<sup>rd</sup> September 2025. The Working Group, formed by the four affected Parish Councils, has received reports from the retained consultants, Walsingham and Stomor, to support the submission of objections.

Chelmsford City Council Planning Dept is preparing a schedule of responses to the feedback received the consultation phase of the full Local Plan review and will present to the Full Policy Board (next meeting is 25<sup>th</sup> September 2025). Following which the City Council will seek approval to submit the proposed Local Plan for independent examination by a Government approved inspector.

### **158/25 Handyman Schedule**

The following task was added to the list for the Handyman to complete:

- Remove Flower Tub at the Junction of The Ridge & Runsell Lane

### **159/25 Future Meeting Agenda Items**

The following topics were raised for inclusion at the next meeting:

- Draft Budget 2026/27
- Proposed Schedule of Charges for Users of the Sports Pavilion
- LB Carers Club - Update
- LB History Centre - Update

### **160/25 Date of Next Meeting**

The next Parish Council Meeting will take place on **Thursday 2<sup>nd</sup> October 2025** commencing at 7:30pm

The meeting closed at 8.30pm.

**Chairman**  
**October 2nd, 2025**