



Chairman Mr Peter Irvine

Dear Councillor

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND the Annual Meeting of the Little Baddow Parish Council which will be held at The Memorial Hall, North Hill, Little Baddow on **Thursday the 8th May 2025 at 7:30pm.**

I Wardle (Parish Clerk)
April 30th, 2025

AGENDA

1. Election of the Chairman
2. Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies for Absence
5. Declaration of Interests
6. Annual Review of Financial Regulations and Standing Orders
7. To approve the minutes of the 3rd April 2025 meeting
8. Matters from Prior Meetings (for information)
9. Public Question Time
10. Development in the Village:
 - 25/00580/FUL Athenia, Fir Tree Lane
11. Receive and approve the Internal Audit Report
12. Review and approve the Annual Governance & Accountability Return - Sections I and II
13. Payment of Accounts
 - Agree expenditure items for April
14. Little Baddow Cricket Club – Approve Grant £1,500
15. Little Baddow Sports Club – Year End Accounts Review
16. Little Baddow Almshouses Charity 239382 and the Copyhold Allotments Charity 246099 – Appointment of Trustee
17. Councillor Roles & Responsibilities
18. Wildlife Crossing Signs
19. Memorial Hall – Approve External Frames for Banners
20. Handyman Schedule – approve task list
21. Discuss and agree future meeting agenda items – time allowed - 15 minutes
22. Date of next meeting: **Thursday 5th June 2025 at 7:30pm**

The Public and Press are cordially invited to be present

Little Baddow Parish Council
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Parish Clerk: Ian Wardle

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