

## LITTLE BADDOW PARISH COUNCIL

A Meeting of the Parish Council was held in the Memorial Hall on February 6th, 2025. The Meeting commenced at 7:30pm. In attendance:

Cllr P Irvine – Chair  
Cllr S Scott  
Cllr Stephanie Scott  
Cllr D Ginn

Cllr B Teal  
Cllr K Sheldrake  
Cllr A Roche  
Cllr C Galea

Mr I Wardle – Clerk

Members of the Public – 1

### **16/25 Apologies for Absence**

No apologies received.

### **17/25 Declarations of Interest**

None declared.

### **18/25 To Approve the Minutes of the 9<sup>th</sup> January 2025 Meeting**

Council approved the minutes from the meeting held on the 9<sup>th</sup> January 2025 and they were signed by the Chairman.

### **19/25 Matters from Prior Meetings**

| <b>Minute No/Date/Councillor</b>                       | <b>Subject</b>                                                                                      | <b>Status</b>                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/22 – Memorial Hall Improvements<br>Cllr Steve Scott | Survey & report on Heating and Insulation; Solar Panels. Review of Curtains.                        | Jan – Council approved replacement curtains for the Hall and cleaning of Stage curtains<br>Feb – Stage Curtains cleaned 4/2/25 and swatches for new curtains for windows will be available for comment. Solar panels to be fitted w/c 24/2/25                                                                                                                                                            |
| 11/23 – Hammonds Farm Development<br>Cllr Irvine       | Maintain communication with Chelmsford City Council over next steps in the review of the Local Plan | Jan – CCC have published Pre-Submission document for review at Policy Board meeting on 16/1/25. Next step will be public consultation on the revised plan from 4/2/25 to 18/3/25.<br>Feb – Consultation period started. Working Group to meet with the Barrister 7/2/25 to confirm appeal approach on content and process. Reports commissioned on Highways, Flood Risk and detailed response document.  |
| 21/24 – Conservation Area<br>Cllrs Teal & Steph Scott  | Establish Working Group to prepare proposal                                                         | July/August/Sept/Oct/Nov/Dec/Jan – Consultant report submitted to CCC to establish Conservation Area. Advised await feedback from CCC Policy Board.<br>Feb – Cllr Teal advised letter from CCC that the main conservation area proposal will be reviewed by the CCC Policy Board on 13/3/25. The areas of Greta Graces and St Mary's Church will not be included, Council to appeal their non-inclusion. |

## 20/25 Public Question Time

No public questions.

## 21/25 Development in the Village

The following planning applications were considered by Council:

| Application Number | Location and nature of the Proposed Development |  | Result                               |
|--------------------|-------------------------------------------------|--|--------------------------------------|
|                    | to which the application relates                |  |                                      |
| 24/01733/FUL       | Rose Cottage, Holybread Lane                    |  | No Objection                         |
|                    | Demolish Garage and Erect Two Storey Extension  |  |                                      |
| 24/05052/TPO       | Willowfield, The Ridge                          |  | No Objection                         |
|                    | Reduction & Felling of 23 Trees - W1 & others   |  |                                      |
| 24/01702/FUL       | Land NW of Oakview, The Ridge                   |  | Application Not Available to comment |
|                    | New Dwelling & Access                           |  |                                      |
| 24/01780/FUL       | Chelmer Cottage, North Hill                     |  | No Objection                         |
|                    | Construct Swimming Pool                         |  |                                      |

## 22/25 Payment of Accounts

Council approved the payment of accounts for January as proposed. Clerk to write to URC for repayment of costs incurred for the Handyman to decorate the History Centre building.

| Transfer   | Payee                        | Description         | Subject                 | Cost                               | VAT             | Total               |
|------------|------------------------------|---------------------|-------------------------|------------------------------------|-----------------|---------------------|
| **DD       | Barclays                     | General             | Charges                 | £ 10.16                            | £ -             | £ 10.16             |
| **DD       | Talk Talk                    | Memorial Hall       | Hall Telephone/wifi     | £ 31.95                            | £ 6.39          | £ 38.34             |
| **DD       | Talk Talk                    | History Centre      | Telephone/wifi          | £ 22.45                            | £ 4.49          | £ 26.94             |
| **DD       | British Gas                  | Memorial Hall       | Hall Electric           | £ 112.44                           | £ 5.62          | £ 118.06            |
| **DD       | British Gas                  | Memorial Hall       | Hall Gas                | £ 225.66                           | £ 11.28         | £ 236.94            |
| **DD       | EE Mobile                    | General             | Clerk Mobile            | £ 9.71                             | £ 1.94          | £ 11.65             |
| **Transfer | A. Roche                     | General             | Hammonds Farm Expe      | £ 334.94                           | £ -             | £ 334.94            |
| **Transfer | A. Roche                     | General             | HF Donation Refund      | £ 450.95                           | £ -             | £ 450.95            |
| **Transfer | S Scott                      | Memorial Hall       | Expenses                | £ 33.00                            | £ -             | £ 33.00             |
|            |                              |                     | <b>Sub Total</b>        | <b>£ 1,231.26</b>                  | <b>£ 29.72</b>  | <b>£ 1,260.98</b>   |
|            |                              |                     |                         |                                    |                 |                     |
| Transfer   | M. Jarvis                    | Spring Close        | Supervision             | £ 40.00                            | £ -             | £ 40.00             |
| Transfer   | I Wardle                     | General             | Salary                  | £ 613.28                           | £ -             | £ 613.28            |
| Transfer   | I Wardle - Chelmsford City   | General             | Land Search             | £ 21.00                            | £ -             | £ 21.00             |
| Transfer   | E. Cole                      | Memorial Hall       | Hall Cleaning           | £ 435.00                           | £ -             | £ 435.00            |
| Transfer   | Neil Holmes                  | Memorial Hall       | Manager Duties          | £ 777.25                           | £ -             | £ 777.25            |
| Transfer   | Neil Holmes                  | General             | Handyman Tasks          | £ 536.52                           | £ -             | £ 536.52            |
| Transfer   | RitchComm                    | Sports Pavilion     | Cleaning                | £ 50.00                            | £ -             | £ 50.00             |
| Transfer   | Weave-a-Web                  | General             | Website Maintenance     | £ 160.00                           | £ 32.00         | £ 192.00            |
| Transfer   | Cllr C. Lyons                | General             | HF Sandon Hall Hire     | £ 140.00                           | £ -             | £ 140.00            |
| Transfer   | D. Ashdown                   | Memorial Hall       | Hall Hire Refund        | £ 121.60                           | £ -             | £ 121.60            |
| Transfer   | Supplies4Business            | General             | HF Banner Printing      | £ 231.00                           | £ 46.20         | £ 277.20            |
| Transfer   | Steph Scott                  | Carers Club         | Meeting Expenses        | £ 35.47                            | £ -             | £ 35.47             |
| Transfer   | C. Ebrahimi                  | Carers Club         | Meeting Expenses        | £ 5.00                             | £ -             | £ 5.00              |
| Transfer   | PPL PRS Ltd                  | Memorial Hall       | Music Licence           | £ 583.79                           | £ 116.76        | £ 700.55            |
|            |                              |                     | <b>Sub Total</b>        | <b>£ 3,749.91</b>                  | <b>£ 194.96</b> | <b>£ 3,944.87</b>   |
|            |                              |                     |                         |                                    |                 |                     |
|            |                              |                     | <b>TOTAL - Payments</b> | <b>£ 4,981.17</b>                  | <b>£ 224.68</b> | <b>£ 5,205.85</b>   |
|            |                              |                     |                         |                                    |                 |                     |
|            | <b>ACCOUNTS STATUS</b>       | <b>31/01/2025</b>   | <b>+/- vs prior</b>     | <b>RESERVES</b>                    |                 |                     |
|            | Current Account (B)          | £ 60,498.81         | -£ 1,442.97             | Hall                               |                 | £ 28,000.00         |
|            | Reserve No 1 (B1)            | £ 51,664.73         | £ -                     | Pavilion                           |                 | £ 16,000.00         |
|            | Holybred Wood (B2)           | £ 7,949.27          | £ -                     | WGPA                               |                 | £ 21,000.00         |
|            | War Memorial (B3)            | £ 2,153.09          | £ -                     | EALC Reserve                       |                 | £ 26,000.00         |
|            | <b>Total Barclays a/cs</b>   | <b>£ 122,265.90</b> |                         | CIL Fund                           |                 | £ 3,604.37          |
|            |                              |                     |                         | Holybred Wood                      |                 | £ 7,949.27          |
|            | Current Account              | £ 12,565.03         | £ 659.25                | War Memorial                       |                 | £ 2,153.09          |
|            | Savings Account              | £ 50,230.73         | £ 36.24                 | Charity Fund                       |                 | £ 30.00             |
|            | <b>Total Metro Bank a/cs</b> | <b>£ 62,795.76</b>  |                         | History Centre                     |                 | £ 10,353.34         |
|            |                              |                     |                         | Fir Tree Woods                     |                 | £ 8,662.47          |
|            |                              |                     |                         | Hammonds Farm Appeal               |                 | £ 14,261.55         |
|            |                              |                     |                         | LB Carers Club                     |                 | £ 858.21            |
|            |                              |                     |                         | <b>Total - Reserves + Payments</b> |                 | <b>£ 144,078.15</b> |
|            |                              |                     |                         | <b>Unpresented Cheques</b>         |                 | <b>£ -</b>          |
|            | <b>Total All a/cs</b>        | <b>£ 185,061.66</b> |                         | <b>Funds Available</b>             |                 | <b>£ 42,244.49</b>  |
|            |                              |                     |                         |                                    |                 |                     |
| **         | Outside Council Meeting      |                     |                         | <b>Total (exc ** payments)</b>     |                 | <b>£ 185,061.66</b> |

### **23/25 Chelmsford CC Local Plan Review - Potential Hammonds Farm Development**

The Chairman updated Council on the progress of the Working Group; the pre-submission document, that reflects all amendments to the Local Plan from the consultation process last year, was adopted by Chelmsford City Council at the Policy Board meeting held on the 16th January. The next stage of public consultation commenced on 4<sup>th</sup> February and runs to the 18<sup>th</sup> March 2025. Residents and members of the public are encouraged to submit comments and objections. The Chelmsford City Council website is: <http://www.chelmsford.gov.uk/planningpolicyconsult>

Council continues to work on objecting to the proposals for Hammonds Farm and is working with expert consultants and retaining a specialist Barrister to present detailed and reasoned arguments against the proposals. Council approved a total of £9,800 for consultant fees to cover reports by Walsingham Planning and Stomor Ltd. The Working Group will update at the next Council meeting on anticipated costs for the Barrister, percentage chance of success in stopping the inclusion of developments 16a/16b and advise if further fund raising is required.

Information on the plans, fund raising and how to object are on the following website:

<https://notohammondsfarm.co.uk/> Following the consultation period Chelmsford City Council will consider all comments received and prepare a final submission for the independent Planning Inspector to review. This is anticipated to be June/July 2025.

### **24/25 Proposed Pigeon Commercial Employment Site at Sandon**

One part of the proposed Chelmsford City Council Local Plan, area 16b, sets out plans for commercial development at Sandon and the developers, Pigeon, have already applied for outline planning permission in anticipation of the Local Plan proposals being approved.

Council felt that the application was premature and residents are encouraged to file an objection to the planning application on the Chelmsford City Council Planning Portal. Website is:

<https://publicaccess.chelmsford.gov.uk/online-applications/search.do> and the planning application reference is 24/01768/OUT

### **25/25 Promoting 99 Bus Service**

Council discussed the recent report from the Integrated Passenger Transport Unit, Essex County Council, reviewing the use of the 99 Bus Service that serves Little Baddow with routes to Maldon and Broomfield Hospital.

The ECC funding for the service expires at the end of March and the current cost per passenger journey at £54.19 is not considered sustainable, meaning the service could be terminated. In a bid to retain the service, Council is supporting Woodham Walter Parish Council in promoting the use of the service and looking at options to make the service more attractive for residents.

### **26/25 Annual Parish Newsletter**

Cllr Ginn is co-ordinating the publication of the Annual Parish Newsletter and Councillors agreed on articles to be included to update residents on the work of the Council and developments in the village. Articles to be submitted to Cllr Ginn by 20<sup>th</sup> February to allow time for editing and printing to deliver to all households in April ahead of the Parish Assembly on the 14<sup>th</sup> May.

### **27/25 Handyman Schedule**

The following tasks were added to the list for the Handyman to complete:

- History Centre – General Maintenance
- Hall Carpet Cleaning
- Sports Pavilion – Ceiling Painting
- Sports Field – Bench Repair

### **28/25 Future Meeting Agenda Items**

The following topics were raised for inclusion at the next meeting:

- Annual Newsletter
- History Centre – Administration Assistant
- Fly Tipping
- Planting in the Village
- Hammonds Farm Development
- Paper Mill Lock Bridge - Update

### **29/25 Date of Next Meeting**

The next Parish Council Meeting will take place on **Thursday 13<sup>th</sup> March 2025** commencing at 7:30pm

The meeting closed at 9.15pm.

**Chairman  
March 13th, 2025**