



Chairman: Cllr Barbara Teal

Dear Councillors and Members

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND a Meeting of the Little Baddow History Centre Committee which will be held at The Memorial Hall, Little Baddow on **Monday the 20th January 2025 at 7:00pm.**

I. Wardle (Parish Clerk)
January 13th, 2025

AGENDA

1. Apologies for Absence
2. Declaration of Interests
3. To Approve the minutes of the 18th November 2024 meeting
4. Adopt Terms of Reference
5. Public Participation
6. Plans for Exhibition/Display for Opening on 6th April 2025
7. Roles & Responsibilities for the 2025 Exhibition
8. Appointment of Part Time Assistant & Job Description
9. Ancestry/Find My Past Subscription
10. Finance Report
11. Date of Next Meeting

The Public and Press are cordially invited to be present

Little Baddow Parish Council
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