

LITTLE BADDOW PARISH COUNCIL

A Meeting of the Parish Council was held in the Memorial Hall on August 3rd, 2023. The Meeting commenced at 7:30pm. In attendance:

Cllr P Irvine - Chair
Cllr S Scott
Cllr D Ginn
Cllr Stephanie Scott
Cllr A Roche
Cllr K Sheldrake
Cllr J Hilton

Mr I Wardle – Clerk

Members of the Public – 7

121/23 Apologies for Absence

Apologies received from Cllr B Teal.

122/23 Declarations of Interest

Cllr Stephanie Scott declared an interest in the planning application 23/00834/FUL

123/23 To Approve the Minutes of the 6th July 2023 Meeting

Council approved the minutes from the meeting held on the 6th July 2023 and they were signed by the Chairman.

124/23 County Broadband

Council received a presentation from Mr Harriman, a representative from County Broadband, on their plans to offer to install fibre broadband to homes in the village. They are looking to hold a public meeting at the Memorial Hall in the near future to introduce themselves to residents. The scheme is predicated on at least 25% of residents 'signing up' to their offer and will be available to all parts of the village.

125/23 Rotary Club

Council received a request from Mr Denyer as Community Services Chairman of the Danbury and Villages Rotary Club to hold a joint 'Quiz Night' at the Memorial Hall to raise funds for the work of Dementia UK. In addition, there is a wish to build an ongoing relationship to raise the profile of the Rotary Club and support events in the village.

126/23 Matters from Prior Meetings

Minute No/Date/Councillor	Subject	Status
22/21 - Pedestrian Safety All Cllrs	Resident proposal for footpaths on The Ridge	May 2023 – LBPC confirmed locations for Traffic Surveys on The Ridge & North Hill to Essex Highways Design Team June – Clerk had written to Essex Highways and received confirmation that the Traffic Survey had been added to the LHP List awaiting budget. July/Aug – No date advised due to lack of funding at LHP

63/21 – Pavilion Refurbishment Cllrs Sheldrake & Ginn	Need to refurbish toilets/showers, replace boilers, redecorate and replace soft furnishings in the pavilion	July – Quotes from two companies for new Kitchen to be received for Aug mtg Aug – quotes received and full proposal to be reviewed at September meeting
204/21 – Land Sale Fir Tree Lane Chairman	Potential Purchase of 25 Acres of Woodland at end of Fir Tree Lane	June 2023 – LBPC approved proposal to facilitate purchase of the land by public subscription and to cover legal and incidental costs. July – EWT will purchase land following agreement for a joint fund-raising campaign with the LBPC Working Group Aug – Chairman meeting EWT on 7/8/23 to discuss draft MoU
10/22 – Memorial Hall Improvements Cllr Steve Scott	Installation of CCTV; fitting of LED Bulbs; Survey & report on Heating and Insulation	June – LBPC approved proposal for electric water heater and gas heating from the builder. Also approved installation of gates to the car park. July – New Ovens to be delivered 7/7. Clerk advised no grant available for gates and Cllr Scott will seek further consultation on gates before committing to installation Aug – Ovens fitted and operational. Date for gates install to be decided
11/23 – Hammonds Farm Development Cllr Irvine	Maintain communication with Chelmsford City Council over next steps in the review of the Local Plan	May – Chairman met with John Whittingdale MP and gained support for objection. Working Group looking at AONB process and potential to seek injunction if CCC proceed with Option 5 at the next consultation step. June – AONB Application to be made and boundary has been designated to include LB, Danbury and Woodham Walter parishes. July – Working Group established to manage objections to Hammonds Farm Development and communications plan. Separate to AONB Group August – on agenda
20/23 – History Centre Cllr Irvine & Clerk	Establish Working Group to develop proposals for the management of the History Centre	June – Central Synod had agreed a lease and draft documents to be sent to LBPC solicitor. July – Awaiting lease documents from Synod. History Centre Working Group to meet to discuss Charity status and tenure of building with LBPC. Aug – still awaiting draft lease from URC Synod. Clerk met with History Centre to discuss straw man proposals for the charity to be established.

127/23 Public Question Time

A member of the public was disappointed that she had not received a response to an email sent to a Councillor and requested that Council visit her property to look at the boundary wall between her property and Aldermanbury Green. The Chairman confirmed that he had been passed her written request and visited but unfortunately, she was away. A further visit will be arranged.

128/23 Development in the Village

Council reviewed the following planning applications:

Application Number	Location and nature of the Proposed Development		Result
	to which the application relates		
23/01131/FUL	Woodhay, Fir Tree Lane		No Objection
	Front, Side & Rear Extension		
23/01012/FUL	Bluebell Cottage, The Ridge		No Objection
	Widen Drive Access		
23/01134/FUL	Tamaroa, Wayside		No Objection
	Replacement Dwelling		
23/01163/FUL	Land Adjacent Chestnut Cottage, Holybread Lane		Object
	Erect Barn & Greenhouse		
23/00834/FUL	Land Rear of Hill Cottage, North Hill		No Objection
	Amendments to Plans To Construct New Dwelling		

129/23 Payment of Accounts

Council approved the payment of accounts for July as proposed.

PAYMENT OF ACCOUNTS August 3, 2023						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 21.90	£ -	£ 21.90
**DD	Talk Talk	Memorial Hall	Hall Telephone/wifi	£ 27.95	£ 5.59	£ 33.54
**DD	British Gas	Memorial Hall	Hall Electric	£ 67.24	£ 3.36	£ 70.60
**DD	British Gas	Memorial Hall	Hall Gas June/July	£ 38.08	£ 1.90	£ 39.98
**DD	EE Mobile	General	Clerk Mobile	£ 7.60	£ 1.52	£ 9.12
**Transfer	LB Cricket Club	General	Annual Grant	£ 1,000.00	£ -	£ 1,000.00
**Transfer	S. Scott	Memorial Hall	New Ovens	£ 1,197.10	£ -	£ 1,197.10
**Transfer	S&J Building & Developers	Memorial Hall	Kitchen Repairs	£ 6,679.00	£ 1,335.80	£ 8,014.80
**Transfer	S&J Building & Developers	Memorial Hall	Kitchen Repairs	£ 20,037.00	£ 4,007.40	£ 24,044.40
			Sub Total	£ 29,075.87	£ 5,355.57	£ 34,431.44
Transfer	M. Jarvis	Spring Close	Supervision	£ 40.00	£ -	£ 40.00
Transfer	I Wardle	General	Salary	£ 852.05	£ -	£ 852.05
Transfer	I Wardle - Printerland	General	Printer Ink	£ 58.70	£ 11.74	£ 70.44
Transfer	E Cole	Memorial Hall	Cleaning	£ 378.00	£ -	£ 378.00
Transfer	Ritchcomm	Sports Pavilion	Cleaning	£ 219.58	£ -	£ 219.58
Transfer	Neil Holmes	Memorial Hall	Manager Duties	£ 574.00	£ -	£ 574.00
Transfer	Neil Holmes	General	Handyman Tasks	£ 586.00	£ -	£ 586.00
Transfer	Weave-a-web	General	Website Admin	£ 160.00	£ 32.00	£ 192.00
Transfer	Skippers	General	Grass Cutting May	£ 276.00	£ 55.20	£ 331.20
Transfer	Chelmer Canal Trust	General	Membership Fee	£ 36.00	£ -	£ 36.00
			Sub Total	£ 3,180.33	£ 98.94	£ 3,279.27
			TOTAL - Payments	£ 32,256.20	£ 5,454.51	£ 37,710.71
	ACCOUNTS STATUS	31/07/2023	+/- vs prior	RESERVES		
	Current Account (B)	£ 70,359.56	-£ 44,906.64	Hall		£ 25,000.00
	Reserve No 1 (B1)	£ 50,586.89	£ -	Pavilion		£ 13,000.00
				WGPA		£ 18,000.00
	Holybred Wood (B2)	£ 7,783.42	£ -	EALC Reserve		£ 25,000.00
	War Memorial (B3)	£ 2,464.19	£ -	Neighbourhood Plan		£ 400.00
				CIL Fund		£ 14.87
				Holybred Wood		£ 7,783.42
				War Memorial		£ 2,464.19
				Charity Fund		£ 380.00
	Total Barclays a/cs	£ 131,194.06		History Centre		£ 1,500.00
				Total - Reserves + Payments		£ 131,253.19
				Unpresented Cheques		£ 50.00
				Hall Repair		£ -
				Funds Available		£ 34,322.31
**	Outside Council Meeting			Total (exc ** payments)		£ 131,194.06

130/23 Charity of the Unknown Donor (otherwise The Almshouse Charity) 239382 and Copyhold Allotments 246099 – Agree Trustee Appointment of Paul Gerald Roberts

Council discussed the proposal for Paul Gerald Roberts to be appointed as a trustee of The Charity of the Unknown Donor (Otherwise The Almshouse Charity) 239382 and Copyhold Allotments 246099 and resolved to agree the appointment of Paul Gerald Roberts with immediate effect

131/23 Hammonds Road Development – Working Group Actions Update

The Chairman advised Council that Keith Ferguson had agreed to join the Working Group and stressed the need for further volunteers. There is a tight deadline for submission of objections and work needs to be completed by January 2024.

132/23 Discuss Establishing a Planning Committee

Council discussed a proposal by the Chairman to create a Planning Committee to review all planning matters and applications separate, but reporting to, the main Council. After discussion it was decided to retain Planning as part of the main Council meetings as all Councillors wish to participate on discussions of planning applications and so a separate committee would not generate any workload reductions.

133/23 Grant Aid for Public Health

Cllr Stephanie Scott brought the attention of Council to grants that are available to organisations offering help and support for health issues.

134/23 Planting in the Village

Item held over to September meeting due to absence of Cllr Teal.

135/23 Handyman Schedule

The following task was added to the list for the Handyman to complete:

- Weed Hall Grounds

136/23 Future Meeting Agenda Items

Topics raised for inclusion at the next meeting:

- Resident request to review temporary siting of Marquee on Meadow, Parsonage Lane
- Change to Standing Orders to allow voting by Ballot Paper

137/23 Date of Next Meeting

The Annual Parish Council Meeting will take place on **Thursday 7th September 2023** commencing at 7:30pm

The meeting closed at 9.05pm.

**Chairman
September 7th, 2023**