



Chairman Mrs Jane Rigler

Dear Councillors and Members

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND a Meeting of the Little Baddow Neighbourhood Plan Steering Committee which will be held at The Memorial Hall, Little Baddow on **Tuesday the 26th day of April 2022 at 7:30pm.**

I Wardle (Parish Clerk)
April 16th, 2022

AGENDA

1. Apologies for Absence
2. Declaration of Interests
3. To Approve the minutes of the 22nd February meeting
4. Review of project plan and timescales
5. Feedback from Little Baddow Parish Council on draft Neighbourhood Plan
6. Financial report and grant requirements
7. Update on current draft Neighbourhood Plan
8. Communications plan / engagement activity
9. Parish Assembly – Presentation Format & Production of Materials
10. Discuss and agree future meeting agenda items – time allowed - 15 minutes
11. Date of next meeting

The Public and Press are cordially invited to be present

Little Baddow Parish Council
The Memorial Hall, North Hill, Little Baddow, Chelmsford, Essex CM3 4TA
Parish Clerk: Ian Wardle

Tel: 07376 030712

E-mail: clerk@littlebaddowpc.org.uk

Website: www.littlebaddow.org.uk