



Chairman Mr Peter Irvine

Dear Councillor

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND the Annual meeting of the Little Baddow Parish Council which will be held by remote link on **Thursday the 6th day of May 2021 at 7:30pm.**

I Wardle (Parish Clerk)
April 29th, 2021

AGENDA

1. Election of the Chairman
2. Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies for Absence
5. Declaration of Interests
6. Annual Review of Financial Regulations and Standing Orders
7. To approve the minutes of meeting held 8th April 2021
8. Matters from Prior Meetings (for information)
9. Public Question Time
10. Payment of Accounts (Clerk)
 - Agree expenditure items for April
11. Sports Pavilion – receive and approve proposals on upgrading fire safety measures and interior refurbishment
12. Councillor Tasks and Responsibilities - Review current allocation
13. Memorial Hall – marketing to potential hirers
14. Village Event – receive proposal on holding an event on the Sports Field in September
15. Land Purchase – update on progress
16. Discuss and agree future meeting agenda items – time allowed - 15 minutes
17. Next Meeting Thursday 3rd June 2021 at 7.30pm

The Public and Press are cordially invited to be present

(Members of the public or press wishing to join the meeting will need to email the Parish Clerk ahead of the meeting to receive the log-in details for the remote link.)

Little Baddow Parish Council
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Parish Clerk: Ian Wardle

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