



Chairman Mr Peter Irvine

Dear Councillor

### **NOTICE OF MEETING**

**I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND** an Ordinary Meeting of the Little Baddow Parish Council which will be held at The Memorial Hall, Little Baddow on **Thursday the 5th day of December 2019 at 7:30pm.**

I Wardle (Parish Clerk)  
November 29th, 2019

### **AGENDA**

1. Apologies for Absence
2. Declaration of Interests
3. To approve the minutes of the 7<sup>th</sup> November 2019 meeting
4. Matters from Prior Meetings (for information)
5. Public Question Time
6. Development in the Village
  - 19/05216/TPO Woodlands The Ridge Little Baddow
  - 18/02011/FUL Land Adjacent Sandpit Cottage, Holybread Lane (Appeal)
7. Payment of Accounts (Clerk)
  - Agree expenditure items for November
8. Approve budget and precept for the year 2020/21
9. Essex Wildlife Trust – review and approve proposal for 10-year agreement for EWT to maintain Heather Hills and Poors Piece
10. The Memorial Hall:
  - review quotes and approve expenditure for replacing Hall front doors and installing a key card entry system.
  - Approve quote for fitting new heating thermostat
  - Approve quote for Chairman Name Board update
  - Approve expenditure for Christmas Tree and Lights
11. Parish Assembly Newsletter – update from Councillors on topics for inclusion and agree timing and responsibilities for preparation
12. Wickhay Play Area - Review tree management report from Skippers and approve expenditure on required work.
13. Approve grant of £150 for the Community Care Group to support the Little Baddow Sunday Lunch Club
14. Next Meeting Thursday 9<sup>th</sup> January 2020 at 7.30pm

**The Public and Press are cordially invited to be present**

**Little Baddow Parish Council**  
**The Memorial Hall, North Hill, Little Baddow, Chelmsford, Essex CM3 4TA**  
**Parish Clerk: Ian Wardle**

Tel: 07376 030712

E-mail: [clerk@littlebaddowpc.org.uk](mailto:clerk@littlebaddowpc.org.uk)  
Website: [www.littlebaddow.org.uk](http://www.littlebaddow.org.uk)