



Chairman Mr Peter Irvine

Dear Councillor

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND an Ordinary Meeting of the Little Baddow Parish Council which will be held at The Memorial Hall, Little Baddow on **Thursday the 6th day of June, 2019 at 7:30pm.**

I Wardle (Parish Clerk)
May 31st, 2019

AGENDA

1. Election of Vice Chairman
2. Apologies for Absence
3. Declaration of Interests
4. To approve the minutes of the 15th May, 2019 meeting
5. Matters from Prior Meetings (for information)
6. Public Question Time
7. Development in the Village
 - 19/00750/FUL Brooks North Hill (10th June)
 - 19/00854/FUL Woodcote Little Baddow Road Danbury (10th June)
 - 19/00916/FUL Land West Of Coleham End South North Hill (20th June)
8. Payment of Accounts (Clerk)
 - Agree expenditure items for May
9. Review and approve AGAR sections I and II
10. Councillor Tasks and Responsibilities
 - Report from Working Group – BT/DG/JS
11. Committee and Sub-Committee
 - Report from Working Group – PI/KB/IW
12. Sports Pavilion
 - Report from Working Group on Public Hire Process – JS/DG/BT
13. Plants for Bloom
 - Agree expenditure of £150 for plants
14. Little Baddow Website
 - Report from Working Group report on improving – BT/DG
15. Review and approve plumbing quotation for Memorial Hall and Sports Pavilion
 - Legionella testing schedule for Pavilion
 - Remedial works from Legionella test for Pavilion

Little Baddow Parish Council
The Memorial Hall, North Hill, Little Baddow, Chelmsford, Essex CM3 4TA
Parish Clerk: Ian Wardle

Tel: 07376 030712

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Website: www.littlebaddow.org.uk

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- Boiler service and support contract for both Hall and Pavilion
- 16. Correspondence from Essex Wildlife Trust about Heather Hills:
 - Ash Tree surgery and erection of Antenna
 - Meeting with EWT and Heather Hills Warden
- 17. Discuss proposal from Cllr John Spence, ECC and confirm Council support for Car Park and Yellow Lines at Papermill Lock
- 18. Insurance renewal – review quotes received and approve payment
- 19. Agree purchase of new PC for Clerk
- 20. Agree purchase of new colander for Hall kitchen
- 21. Establish Training Policy for Councillors – PI
- 22. Strategic Action Plan for Council – PI
- 23. Review Memorial Hall hirer terms and conditions – agree process to complete amendments
- 24. Date of next meeting: **Thursday 11th July, 2019 at 7:30pm**

The Public and Press are cordially invited to be present

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