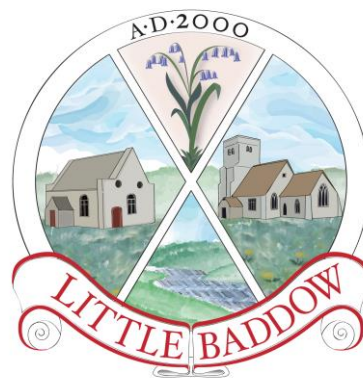


Chairman: Dr Nic Cooper



LITTLE BADDOW PARISH COUNCIL – AGENDA

The Agenda for the next meeting of the Little Baddow Parish Council which will be held at The Memorial Hall, Little Baddow on **Thursday the 4th day of October, 2018 at 7.30pm** is as follows:-

1. Apologies for Absence
2. Declaration of Interests
3. To approve the minutes of the September 6 and 20, 2018 meetings
4. Matters from Prior Meetings (for information)
5. Public Question Time
6. Development in the Village
 - 18/01485/FUL Mandalay, Woodside
 - 18/01543/OUT Robjohns, Colam Lane
7. To Receive Correspondence
 - Completion of Audit
 - The Old Stables, Rysley not consistent with original approval
 - Bus timetable query
 - Councillor Spence update
 - Community Initiatives Fund closing date
 - Complaint about the increase number of planes overflying Little Baddow
 - Proposal regarding empty phone box
 - Missing post box on The Ridge
8. Payment of Accounts (Councillor Richmond)
 - agree expenditure items for October
9. Spring Newsletter (Councillor Cooper)
 - agree content and timing for articles
10. 2019-20 Draft Budget (Councillor Richmond)
 - request input on potential new spending items for draft budget
11. CIL Monies (Councillor Richmond)
 - identify items to fully utilise CIL monies (to be reported Q4)
12. Memorial Hall (Councillor Cooper)
 - feedback from User Group Meeting
 - agree to annual fee increase linked to inflation
 - consider applying the same principle to the Sports Ground
 - agree date for under-stage clear out

Little Baddow Parish Council
1 Popes Leeze, East Street, Coggeshall, Essex CO6 1SE
Parish Clerk Mr Roger A Upward

Tele/Fax: 01376 619506

E-mail: clerk@littlebaddowpc.org.uk
Website: www.littlebaddow.org.uk

Chairman: Dr Nic Cooper

13. Remembrance Day (Councillor Cooper)
 - agree expenditure for wreath
 - provide details of events
14. Action Plans (All)
 - review progress on each action plan and agree next steps
15. Risk Assessments (Cllrs Cooper, Shepherd, Richmond)
 - review progress on risk assessments
 - agree working party to manage the process and include in Action Plans
16. Emergency Plan (Councillor Bonsor)
 - advise alternatives to update emergency plan and make recommendation how to proceed with appropriate dates
17. Chelmsford Museum (Councillor Cooper)
 - review financial data provided
 - agree to waive grant awarding policy
 - agree grant towards purchase of artefact (subject to all required funds being raised)
18. Temporary Clerk (Councillor Irvine)
 - agree to exclude the public for this agenda item
 - presentation by short listed candidates
 - approve job specification
 - agree terms and conditions and total Council commitments
 - agree additional expenditure required to support this position
 - agree candidate and start date
19. Information Items
20. Date of Next Meeting: **Thursday November 1, 2018**

The Public and Press are cordially invited to be present.

Signed:

Parish Clerk
September 28, 2018

Little Baddow Parish Council
1 Popes Leeze, East Street, Coggeshall, Essex CO6 1SE
Parish Clerk Mr Roger A Upward

Tele/Fax: 01376 619506

E-mail: clerk@littlebaddowpc.org.uk
Website: www.littlebaddow.org.uk