

LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on January 11th 2018. The Meeting commenced at 7:30pm. In attendance: -

Dr N Cooper - Chairman

Mrs M Buckley
Mr P Irvine
Mr K Bonsor
Mr R Shepherd

Mrs M Coates-Jones
Mr M Richmond
Mr J Scott

(Mr R Shepherd (Acting Clerk))

Members of the Public – 5

01/18 APOLOGIES FOR ABSENCE

Apologies were accepted from Councillor Robinson.

02/18 DECLARATION OF INTERESTS

Councillors Buckley and Cooper declared a personal interest in all planning applications.

03/18 MINUTES

It was proposed by Councillor Irvine and seconded by Councillor Coates-Jones that the Minutes of the Meeting held on December 7, 2017 are accepted as correct record of the meeting. The proposal was carried.

04/18 MATTERS FROM PRIOR MEETINGS

Minute No/Date/Councillor	Subject	Status
129/17 Emergency Plan Councillor Bonsor/Shepherd Robinson	To be discussed with Clerk regarding an update	Discussions ongoing. This is a mammoth task and may have to be outsourced
40/16 (7) Speeding on Ridge March 3, 2016 Councillor Cooper	Investigate re-instating Speedwatch	Training requested for new members December 2017. New roundels to be considered
81/17 (1) Way markers May 11, 2017 Councillor Irvine	Finger posts missing on FP11.	Specification for new waymarkers to be established in January.
127/17 Phone Box July 13, 2017 Councillor Irvine/Parish Clerk	Apply for grant to fund defibrillator in phone box at Wickhay Cottages.	Working Group established to determine specification and progress grants.
151/17(2) Millennium Walk September 7, 2017 Councillor Irvine	Issues with Millennium Walk	Complaints to be investigated in January
127/17 Phone Box July 13 2017 Councillor Irvine	Apply for grant Defibrillator	Sub Group has been formed
178/17 Damaged bench October 5, 2017 Councillor Richmond	Trace owner of vehicle responsible for the damage to the bench at the entrance to York Street and obtain insurance details.	Vehicle owner traced and claim registered. Waiting response from insurance company. Further letter sent to insurance company
186/17 (3) HH Boundaries November 2, 2017 Councillor Cooper/Clerk	Investigate potential boundary infringement in Heather Hills	Met with resident and GPS survey undertaken. Follow up meeting requested.
186/17 (4) Nuclear Waste Management November 2, 2017 Parish Clerk	Set up meeting with Nuclear Waste Management expert to understand implications with Bradwell. Invite neighbouring parishes.	Meeting arranged for Wednesday January 17, 2018

05/18 PUBLIC QUESTION TIME

Concerns were raised about indiscriminate parking on the Ridge in the vicinity of the General Arms by parents of children attending Elm Green School. This is an ongoing problem and the Chairman will discuss with the Head Teacher.

06/18 DEVELOPMENT IN THE VILLAGE

Mr K Ferguson presented the following planning applications:-

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
17/02062/FUL	Mr & Mrs J Regan	Ashcroft, Spring Elms Lane, Little Baddow Demolish existing dwelling and construct a replacement dwelling.	No objection
17/02084/FUL	Mr A Coppel	United Reform Church, Church Road, Little Baddow Porch reconstruction and new vestry door. Associated works comprising changes to floor levels.	No objection Hardwood doors recommended.
17/02127/FUL	Mr & Mrs Slaughter	The Meads, Spring Elms Lane, Little Baddow First floor front extension, one front dormer and two rear dormer windows	No objection
17/01917/FUL	Mr & Mrs Smith	Latched Cottage, The Ridge, Little Baddow Replacement dwelling.	No objection

07/18 CORRESPONDENCE

Writer	Subject	Outcome
1. ECC	Adoption of Local Waste Plan	Noted
2. Mr & Mrs Parkinson	Felling of Trees FP 25	TPO Officer at CCC dealing
3. CCC	Referendum Principles for Increase in Precepts	Noted
4. Anglia Ruskin	Broadband seminar on 22 nd January at 7.30pm	Councillor Scott and Robinson
5. Chelmsford museum	Request for exhibit	Councillor Buckley
6. Mrs Sue Evans	Planning complaint	Chairman to respond

08/18 ACCOUNTS

PAYMENT OF ACCOUNTS January 11, 2018						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 18.20		£ 18.20
*DD	Talktalk	General	Clerk phone	£ 25.78		£ 25.78
*DD	Opus Enery	Memorial Hall	Electricity	£ 110.31	£ 5.52	£ 115.83
**DD	British Gas	Memorial Hall	Gas supply	£ 131.67	£ 26.33	£ 158.00
1415	Mr R A Upward	General	Salary	£ 724.76		£ 724.76
"	"	Memorial Hall	Hoover parts	£ 29.33	£ 5.87	£ 35.20
"	"	Memorial Hall	Salt	£ 29.87	£ 5.97	£ 35.84
"	"	General	Petty Cash	£ 100.00		£ 100.00
1416	LGPS	General	Pension	£ 246.85		£ 246.85
1417	Mrs M Jarvis	Spring Close	Supervision	£ 35.00		£ 35.00
1418	RitchComm Ltd	Pavilion	Cleaning	£ 198.75		£ 198.75
1419	J & L Rymill	Memorial Hall	Caretaker	£ 806.56		£ 806.56
1420	EWT	General	Membership	£ 40.00		£ 40.00
1421	MDW Technology	General	Sec/Domain	£ 90.00	£ 18.00	£ 108.00
1422	CCS (Catercare)	Memorial Hall	Dishwasher	£ 65.00	£ 12.00	£ 78.00
1423	HMR&C	General	Tax/NI	£ 1,326.40		£ 1,326.40
		TOTAL		£ 3,978.48	£ 73.69	£ 4,053.17
**	Paid outside of Council Meeting					

It was proposed by Councillor Richmond and seconded by Councillor Irvine that the accounts are approved for payment. The proposal was carried.

09/18 NEWSLETTER

Councillor Cooper presented a further draft of the Newsletter .The expenditure of £800 for the printing was proposed by Councillor Richmond and seconded by Councillor Coates-Jones. Councillor Irvine agreed to assist in the planning for the parish assembly.

10/18 MEMORIAL HALL

The additional tables and pelmets as outlined in the proposal by Councillor Cooper was proposed by Councillor Irvine and seconded by Councillor Buckley. The proposal was carried.

Handyman Grant

Councillor Cooper explained the possibility of a grant for a Handyman and it was agreed that we should ascertain the current figures for his employment. It was agreed that a group consisting of Councillor Cooper and Irvine with the Parish Clerk should explore further.

11/18 MEMORIAL PLAQUES

It was proposed by Councillor Richmond and seconded by Councillor Coates-Jones that the paper prepared by Councillor Shepherd be approved.

12/18 BROADBAND QUESTIONNAIRE

Councillor Scott presented his findings which will need detailed analysis and he will review the matter for the meeting in March. He left the meeting at 7.37pm.

13/18 EMERGENCY PLAN

A discussion took place between Mr Ferguson and Councillor Bonsor and Shepherd and it was obvious that this was a mammoth task. The matter needed to be looked into as to how and to whom this task could be allocated.

14/18 RISK ASSESSMENTS

These had been completed.

15/18 VILAGE IN BLOOM

Councillor Bonsor agreed to bring back detailed costings for the next meeting of the Council.

16/18 QUALITY COUNCIL

The next steps were considered and it was proposed by Councillor Irvine and seconded by Councillor Coates-Jones that we do not proceed further.

17/18 ACTION PLANS

These were agreed,

The Chairman would like an additional Action Plan 'Hall Improvement-Renovation of the Car Park'

18/18 LITTER PICK

The date of 21st April was agreed.

19/18 NEXT MEETING

The next Parish Council Meeting will take place on **Thursday March 1, 2018** commencing at 7:30pm.

The meeting closed at 9:45pm.

Chairman
March 1st 2018