

## Neighbourhood Plan Steering Committee

A meeting of the Neighbourhood Plan Steering Committee Meeting of the Little Baddow Parish Council took place at the Little Baddow Memorial Hall on Wednesday 10<sup>th</sup> January 2018 at 7.30.

Present were: Jane Rigler, Paul Roberts, Ian Buchanan, Keith Ferguson, Tim Clayton, Martyn Richmond, Nic Cooper, Margaret Martin.

Apologies for Absence were received from Danielle Kendall, John Robinson, Nick and Pauline Connor, Tom Chidwick.

There were no declarations of interest.

The minutes of the meeting held on 26<sup>th</sup> October were approved.

There were no members of the public present.

The proposed finance grant needs to be submitted by the end of February. Printing costs need to be invoiced before 28<sup>th</sup> February.

The 'dummy' survey had produced little response although Jenny Robinson of Chelmsford City Council had made a number of comments.

It was agreed that some of the questions should be shortened and annotated by notes.

The envelopes should carry the Parish Council logo with the message 'From the Parish Council your opportunity to influence the future of the Village'.

There was some discussion about whether freepost or postage stamps should be used for the return of the survey. It was agreed to use stamps.\*

It was agreed 'under 16s' should be added to the age list on the survey document. Parishioners should be invited to ask for additional copies if required. Accessibility needs to be addressed 'if you need support completing this form please contact . . .'. Jane will obtain further information. The question about length of time a responder has lived in the Village will be retained.

The survey should include all those who 'live, work and carry on businesses' in the area. This will require separate consultation.

Other matters noted were: should the Parish Council be sympathetic towards small areas of land being available for development for specific groups?

What services could be developed for facilitating the community?

Could certain businesses or buildings be identified as community assets in need of protection? If so, the community might be granted a six month window before a property is put on the market.

Keith will contact Essex County Council re: speeding regulations.

Nic Cooper will get more information re: medical centres.

Keith will meet with Paul to discuss layout and setting of the booklet in PDF form. Little Baddow News deadline for publicity is 8<sup>th</sup> February, Danbury Journal shortly later.

Chelmsford City Council will be presenting the proposed adoption of the Local Plan on 18<sup>th</sup> January. There is an online petition to bring forward for consideration the proposed Hammonds Farm development.

**Date of Next Meeting Wednesday 31<sup>st</sup> January at 7.30 at Longwood Chase**

\*Following the meeting it was suggested responses should be returned to the Parish Clerk

