

## LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on December 7, 2017. The Meeting commenced at 7:30pm. In attendance: -

Dr N Cooper - Chairman

Mrs M Buckley  
Mr P Irvine  
Mr J Robinson  
Mr R Shepherd

Mrs M Coates-Jones  
Mr M Richmond  
Mr J Scott

Mr R Upward (Parish Clerk)

Members of the Public – 5

### **197/17 APOLOGIES FOR ABSENCE**

Apologies were accepted from Councillors Bonsor.

### **198/17 DECLARATION OF INTERESTS**

Councillors Buckley and Cooper declared a personal interest in all planning applications. Councillor Richmond declared a personal interest in the planning application for 36 Jarvis Field.

### **199/17 MINUTES**

It was proposed by Councillor Irvine and seconded by Councillor Scott that the Minutes of the Meeting held on November 2, 2017 are accepted as correct record of the meeting. The proposal was carried.

### **200/17 MATTERS FROM PRIOR MEETINGS**

<b>Minute No/Date/Councillor</b>	<b>Subject</b>	<b>Status</b>
21/13 Flooded Roads February 7, 2013 Councillor Richmond	Investigate installation of depth marker posts visible from each end for flood risk roads.	System operational. CLOSED
40/16 (7) Speeding on Ridge March 3, 2016 Councillor Cooper	Investigate re-instating Speedwatch	Training requested for new members.
81/17 (1) Way markers May 11, 2017 Councillor Irvine	Finger posts missing on FP11.	Specification for new waymarkers to be established in January.
127/17 Phone Box July 13, 2017 Councillor Irvine/Parish Clerk	Apply for grant to fund defibrillator in phone box at Wickhay Cottages.	Working Group established to determine specification and progress grants.
151/17(2) Millennium Walk September 7, 2017 Councillor Irvine	Issues with Millennium Walk	Complaints to be investigated in January
176/17 Bus Timetables October 5, 2017 Councillor Buckley	Develop simplified bus timetable suitable for the notice boards	Community Care Group has resolved issues with bus timetable and bus stops. Notices to be posted
178/17 Damaged bench October 5, 2017 Councillor Richmond	Trace owner of vehicle responsible for the damage to the bench at the entrance to York Street and obtain insurance details.	Vehicle owner traced and claim registered. Waiting response from insurance company.
186/17 (3) HH Boundaries November 2, 2017 Councillor Cooper/Clerk	Investigate potential boundary infringement in Heather Hills	Met with resident and GPS survey undertaken. Follow up meeting requested.
186/17 (4) Nuclear Waste Management November 2, 2017 Parish Clerk	Set up meeting with Nuclear Waste Management expert to understand implications with Bradwell. Invite neighbouring parishes.	Meeting arranged for Wednesday January 17, 2018

## 201/17 PUBLIC QUESTION TIME

Councillor Spence provided an update on county matters affecting Little Baddow. He agreed to investigate the cost of the local bus service which doubled with the new contract. Usage by school children is now much lower as parents are lift sharing.

Comments were received about planning applications for Westover and Florista.

Concerns were raised regarding roadside parking at Paper Mill Lock when the car park is closed. Roadside parking is extremely hazardous and a near accident involving a child was reported. Councillors Cooper and Shepherd agreed to meet with the tea room owners.

## 202/17 DEVELOPMENT IN THE VILLAGE

Councillor Coates-Jones presented the following planning applications:-

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
17/01718/FUL	Mr M Coates	45 Spring Close, Little Baddow <b>Single storey side extension and rear dormer</b>	No objection
17/01806/FUL	Mr & Mrs Viscariello	36 Jarvis Field, Little Baddow <b>Single storey rear extension</b>	No objection
17/01832/FUL	Mr S Wiltshire	Westover, Colam Lane, Little Baddow <b>Demolish the existing detached dwelling and garage and construct a replacement detached house with garage.</b>	No objection
17/01974/FUL	C Ravenhill/B Gazi	Florista, Chestnut Walk, Little Baddow <b>Raising of roof to create first floor accommodation, front side and rear extensions, front porch and detached garage.</b>	No objection
17/01902/OUT	Gladman Land	Land East of Runsell View/Little Fields and North of Maldon Road, Danbury <b>Outline planning application for up to 90 residential dwellings (including up to 35% affordable housing) with open public space, landscaping, sustainable urban drainage (SuDS) and vehicular access off Maldon Road. All matters to be reserved with the exception of main site access.</b>	Objection
17/01958/FUL	Mrs R Davies	The Burrows, Colam Lane, Little Baddow <b>Single storey rear extension</b>	No objection

In response to a request from CCC, the Council agreed a letter outlining its reasons for rejecting the offer of land at the Mushroom Farm which was made as part of the appeal. The appeal will be heard in January.

## 203/17 CORRESPONDENCE

Writer	Subject	Outcome
1. CCC	Precept Request	Agenda Item
2. CCC	Instruction to record CIL expenditures	Information filed on website
3. Resident	Progress on footpaths	Councillors to respond immediately to emails from residents.

## 204/17 ACCOUNTS

PAYMENT OF ACCOUNTS December 7, 2017						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 29.57		£ 29.57
*DD	Talktalk	General	Clerk phone	£ 30.45		£ 30.45
*DD	NWG Business	Memorial Hall	Water	£ 21.86		£ 21.86
*DD	"	Pavilion	Water	£ 302.83		£ 302.83
*DD	"	Pavilion	Water	£ 29.63		£ 29.63
*DD	Opus Energy	Memorial Hall	Electricity	£ 80.57	£ 4.03	£ 84.60
**DD	British Gas	Memorial Hall	Gas supply	£ 117.50	£ 23.50	£ 141.00
**DD	Information Commiss,	General	Registration	£ 35.00		£ 35.00
1404	LB Community Care	General	Grant	£ 100.00		£ 100.00
1405	Mr R A Upward	General	Salary	£ 706.77		£ 706.77
"	"	War Mem	Wreath	£ 27.00		£ 27.00
"	"	General	Stationery	£ 44.94	£ 8.99	£ 53.93
"	"	Memorial Hall	Door stops	£ 3.75	£ 0.74	£ 4.49
1406	LGPS	General	Pension	£ 254.55		£ 254.55
1407	Mrs M Jarvis	Spring Close	Supervision	£ 35.00		£ 35.00
1408	Skippers GM	General	Grass cutting	£ 234.00	£ 46.80	£ 280.80
1409	RitchComm Ltd	Pavilion	Cleaning	£ 198.75		£ 198.75
1410	J & L Rymill	Memorial Hall	Caretaker	£ 919.04		£ 919.04
1411	EALC	General	Book	£ 60.00		£ 60.00
1412	CPRE	General	Membership	£ 36.00		£ 36.00
1413	SLCC	General	Membership	£ 147.00		£ 147.00
1414	Mr J A Sheriff	Memorial Hall	Maintenance	£ 130.00		£ 130.00
	TOTAL			£ 3,544.21	£ 84.06	£ 3,628.27
**	Paid outside of Council Meeting					

It was proposed by Councillor Shepherd and seconded by Councillor Irvine that the accounts are approved for payment. The proposal was carried.

## 205/17 FINAL BUDGET AND PRECEPT DEMAND 2018-19

The Council agreed the spending priorities as presented by Councillor Richmond. It was agreed that resurfacing the Memorial Hall car park should be given serious consideration and a plan should be developed.

It was proposed by Councillor Richmond and seconded by Councillor Shepherd that the budget is accepted as presented and the precept increased by 2% to £43,410 (a 2.9% increase in the average Band D property due to a reduction in the tax base). The proposal was carried.

It was agreed to set up a working group to manage the sound system project at the Memorial Hall.

### **206/17 NEWSLETTER**

Councillor Cooper presented a draft of the Newsletter and requested that all articles are provided within the next two weeks so that a final draft can be approved at the January meeting.

### **207/17 RISK ASSESSMENTS**

Councillor Shepherd presented an updated of the Sports Ground Risk Assessment which was accepted by the Council.

The Council agreed to provide Councillor Irvine a letter of indemnity for his work in providing an asbestos report at the pavilion and the Memorial Hall.

It was proposed by Councillor Shepherd and seconded by Councillor Scott that £375 plus VAT is spent on a legionella risk assessment at the pavilion. The proposal was carried.

The Risk Assessments for Open Spaces and the Play Areas will be presented at the next meeting.

### **208/17 MEMORIAL HALL**

Councillor Cooper provided feedback from the Hall Management Group.

The Council resolved to have a “talking bench” located at the Memorial Hall as requested by The History Centre. Its location was not finalised. The Clerk will contact The History Centre.

### **209/17 GRASS CUTTING CONTRACT**

It was proposed by Councillor Shepherd and seconded by Councillor Irvine that the Council accepts the quotation from Skippers Ground Maintenance for 2018. The proposal was carried

### **210/17 INFORMATION ITEMS**

Councillor Shepherd reminded Council that next year’s Remembrance Service will be a centenary event and the church should be requested to organise an appropriate event.

### **211/17 NEXT MEETING**

The next Parish Council Meeting will take place on **Thursday January 11, 2018** commencing at 7:30pm.

The meeting closed at 9:25pm.

**Chairman**  
**January 11, 2018**