

LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on September 7, 2017. The Meeting commenced at 7:30pm. In attendance: -

Dr N Cooper - Chairman

Mr K Bonsor
Mrs M Coates-Jones
Mr J Scott

Mrs M Buckley
Mr M Richmond
Mr R Shepherd

Mr R Upward (Parish Clerk)

Members of the Public – 12

145/17 APOLOGIES FOR ABSENCE

Apologies were accepted from Councillors Irvine and Robinson.

146/17 DECLARATION OF INTERESTS

Councillors Cooper and Buckley declared a personal interest in all planning applications.

147/17 MINUTES

It was proposed by Councillor Buckley and seconded by Councillor Scott that the Minutes of the Meeting held on August 3, 2017 are accepted as correct record of the meeting. The proposal was carried.

148/17 MATTERS FROM PRIOR MEETINGS

Minute No/Date/Councillor	Subject	Status
40/16 (7) Speeding on Ridge March 3, 2016 Councillor Cooper	Investigate re-instating Speedwatch	One additional volunteer found. Training to be arranged
82/16 Memorial Hall ceiling May 12, 2016 Councillors Cooper/Irvine	Develop a longer term solution to resolve problems associated with cracks in the Hall ceiling.	Work completed. CLOSED
153/16 Memorial Hall October 6, 2016 Parish Clerk	Non-payment of additional cleaning charge. Clerk to initiate court action if not paid within 14 days.	All monies received. CLOSED
60/17 Hall Maintenance April 13, 2017 Parish Clerk	Arrange for potholes in car park to be filled and obtain estimate for exterior lighting at front of hall.	Work complete. CLOSED
81/17 (1) Way markers May 11, 2017 Councillor Irvine	Finger posts missing on FP11.	PRoW advise these are waymarkers and the Parish Council responsibility. Estimate to be obtained.
129/17 Risk Assessments July 13, 2017 Cllrs Cooper/Shepherd/Parish Clerk	Update risk assessments for council properties – Memorial Hall, Sports Pavilion, Play Equipment.	Draft risk assessment completed for hall and pavilion.
129/17 Emergency Plan July 13, 2017 Cllrs Shepherd/Bonsor/Irvine	Re-evaluate and update as appropriate the emergency plan.	Update to be provided at the October meeting.
137/17 (1) Museum exhibit August 3, 2017 Councillor Buckley	Liaise with local groups and Chelmsford Museum to provide an exhibit on Little Baddow	Local groups are keen to support. Meeting to be arranged with Museum.
137/17 (2) Shredder August 3, 2017 Councillor Robinson	Establish if St Mary's Church has use for a petrol driven shredder	Church to contact donor.

149/17 PUBLIC QUESTION TIME

Concerns were raised by a number of residents concerning the proposed telecoms mast primarily possible health risks, its proximity to the school and the effect on the view at the Sports Ground.

150/17 DEVELOPMENT IN THE VILLAGE

Mr Ferguson presented the following planning applications:-

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
17/01311/FUL	Mr P Robinson	Ridge House, The Ridge, Little Baddow Amendment to previous permission 17/00273/FUL for replacement of two-storey front and side extensions by single-storey front and side extensions. Single-storey side and rear extensions to connect to detached garage. Conversion of garage to habitable accommodation.	No objection
17/01219/FUL	Mr J Burgess	Taransay, Fir Tree Lane, Little Baddow Garage conversion with internal alterations, single storey front extension and new porch.	No objection
17/01386/FUL	Mrs H Western	Site at Saplings, D'Arcy Rise, Little Baddow Resubmission of approved application 17/00821/FUL to demolish existing garage to Saplings', erect new chalet-style 4 bedroom dwelling. This application is for an amended driveway layout only.	No objection
17/01385/FUL	Mrs H Western	Site at Saplings, D'Arcy Rise, Little Baddow Proposed detached garage	No objection
17/01407/FUL	Mr & Mrs Parker	Lower Pyghtle, North Hill, Little Baddow Single storey side extension, new pitched roof to existing side extension, roof and internal alterations.	No objection
17/01474/FUL 17/01475/LBC	Dr S Baker	Warren Farmhouse, Tofts Chase, Little Baddow Proposed two storey side extension and single storey side extension. Construction of detached garages.	No objection
17/01511/TEL56	Harlequin Group	Sports Ground, Riffhams Chase, Little Baddow One 24m Lattice Tower with three TEF Antennas, one 0.6m Dish, three Equipment Cabinets and ancillary development thereto within a 6m x 6m compound.	Objection

151/17 CORRESPONDENCE

Writer	Subject	Outcome
1. PFK Littlejohn LLP	Conclusion of Audit – approved without qualification.	Noted.
2. Resident	Issues with the Millennium Walk	Councillor Irvine
3. Cllr Spence	Meeting with Police and Highways regarding speeding	Noted.
4. EALC	Notice of AGM	Noted
5. Trifarm	Notification of proposed triathlon events and request for Open Gardens date	Noted. Proposed date does not clash with Open Gardens
6. RCCE	Grant opportunities for local organisations to help with running costs.	Community Care Group informed.
7. Resident	Unauthorised animal burials at Aldermanburgh Green.	Notice posted to inform that this will be removed after two weeks.
8. Highways	Request for Council response to a survey on roads	Councillors Scott and Richmond to complete.

152/17 ACCOUNTS

PAYMENT OF ACCOUNTS September 7, 2017						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 15.52		£ 15.52
*DD	Talktalk	General	Clerk phone	£ 35.31		£ 35.31
**DD	British Gas	Memorial Hall	Gas supply	£ 117.50	£ 23.50	£ 141.00
**DD	British Gas	Memorial Hall	Elec. Supply	£ 153.86	£ 7.69	£ 161.55
1365	Mr R A Upward	General	Salary	£ 656.89		£ 656.89
"	"	Memorial Hall	Keys	£ 67.50	£ 13.50	£ 81.00
1366	LGPS	General	Pension	£ 239.16		£ 239.16
1367	Mrs M Jarvis	Spring Close	Supervision	£ 35.00		£ 35.00
1368	RitchComm Ltd	Pavilion	Cleaning	£ 198.75		£ 198.75
1369	Skippers GM	General	Grass cutting	£ 234.00	£ 46.80	£ 280.80
1370	Ms S Navesey	Memorial Hall	Refund dep	£ 200.00		£ 200.00
1371	PKF Littlejohn LLP	General	Audit	£ 300.00	£ 30.00	£ 360.00
1372	Weave-a-Web	General	Website upg.	£ 625.00	£ 125.00	£ 750.00
1373	EALC	General	Training	£ 45.00		£ 45.00
"	"	General	Training	£ 45.00		£ 45.00
1374	AtoZ Supplies	Memorial Hall	Supplies	£ 484.07	£ 96.81	£ 580.88
1375	J & L Rymill	Memorial Hall	Caretaker	£ 752.77		£ 752.77
	TOTAL			£ 4,205.33	£ 343.30	£ 4,578.63
**	Paid outside of Council Meeting					

It was proposed by Councillor Shepherd and seconded by Councillor Scott that the accounts are approved for payment. The proposal was carried.

154/17 TELECOM MAST

As the Council had objected to the Planning Application, it was agreed that the Clerk would advise Harlequin Group and the lawyers that the Council was withdrawing its support for this proposal.

155/17 NEIGHBOURHOOD PLAN

Councillor Cooper advised that the exhibition would take place on October 14 and a banner advertising the event would be sited outside the Memorial Hall after September 20.

155/17 NEIGHBOURHOOD PLAN (cont)

Councillor Bonsor has prepared a video of the village as part of the exhibition. It was agreed that this should be posted on U-tube.

156/17 NEWSLETTER

It was agreed that Councillors Cooper, Richmond, Scott and the Parish Clerk would meeting to agree the structure of the newsletter and this would be presented to the October meeting.

157/17 MEMORIAL HALL

Councillor Cooper advised that the hall ceiling encapsulation had been completed.

The discount for the Friends of Bicknacre show was agreed.

158/17 WEBSITE UPGRADE

The new website is now fully operational and all issues resolved apart from updating the Clubs and Societies information pages and What's On. Councillors were requested to provide corrections to their assigned clubs/societies to Councillor Coates-Jones by mid-September.

Councillor Buckley will contact Weave-a-Web for training to enable What's On to be updated.

159/17 INFORMATION ITEMS

Councillor Richmond advised that he had received a request a footpath along The Ridge and a complaint about barbed wire around a farmer's field adjacent to a footpath. The latter will be reported to PRow.

Councillor Buckley advised that there was confusion about the new bus time table. This will be clarified at the next meeting.

Councillor Bonsor requested that recycling facilities should be made available to hirers of the hall. He will present this to the next Hall Management Group.

160/17 NEXT MEETING

The next Parish Council Meeting will take place on **Thursday October 5, 2017** commencing at 7:30pm.

The meeting closed at 9:40pm.

**Chairman
October 5, 2017**