

## LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on August 3, 2017. The Meeting commenced at 10:00am. In attendance: -

Dr N Cooper - Chairman

Mr K Bonsor  
Mr M Richmond  
Mr J Scott

Mrs M Buckley  
Mr J Robinson  
Mr R Shepherd

Mr R Upward (Parish Clerk)

Members of the Public – 3

### **131/17 APOLOGIES FOR ABSENCE**

Apologies were accepted from Councillors Coates-Jones and Irvine.

### **132/17 DECLARATION OF INTERESTS**

Councillors Cooper and Buckley declared a personal interest in all planning applications. Councillor Richmond declared a Pecuniary Interest in the Land adjacent to Sandpit Cottage and left the meeting for this item.

### **133/17 MINUTES**

It was proposed by Councillor Shepherd and seconded by Councillor Buckley that the Minutes of the Meetings held on July 13, 2017 are accepted as correct record of the meeting. The proposal was carried.

### **134/17 MATTERS FROM PRIOR MEETINGS**

<b>Minute No/Date/Councillor</b>	<b>Subject</b>	<b>Status</b>
186/13 Speed warning signs December 5, 2013 Councillors Shepherd	Review ECC policy on speed warning signs, establish costs and bring proposal to Council.	Residents views on speeding in the village and potential speed reduction measures to be sought as part of NP survey.
40/16 (7) Speeding on Ridge March 3, 2016 Councillor Cooper	Investigate re-instating Speedwatch	Two new volunteers have come forward for Speedwatch.
176/16 Website upgrade November 3, 2016 Councillor Coates-Jones	Implementation of upgrade to Council website	New website operational as old website hacked. Training required and plan required to eliminate problems on new site.
81/17 (1) Way markers May 11, 2017 Councillor Irvine	Finger posts missing on FP11.	Reported to PRow.
118/14(8) Parish Website September 4, 2014 Councillor Cooper	Update history section of the parish website to reflect latest findings.	History section updated on new website CLOSED
129/17 Roadside hedges July 13, 2017 Parish Clerk	Poor visibility at the bridge near Mill House Caravan Park due to overgrown hedges.	Reported to Highway Rangers and work completed. CLOSED
129/17 Risk Assessments July 13, 2017 Cllrs Cooper/Shepherd/Parish Clerk	Update risk assessments for council properties – Memorial Hall, Sports Pavilion, Play Equipment.	Cllr Richmond and Parish Clerk completed Risk Assessment training.

### **135/17 PUBLIC QUESTION TIME**

Clarification was requested regarding the proposed telecom mast concerning height and colour of the mast, electromagnetic radiation and land ownership.

### 136/17 DEVELOPMENT IN THE VILLAGE

Mr Ferguson presented the following planning applications:-

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
17/00940/FUL	Mr A Taylor	Cranbourne Lodge, 4 Rysley, Little Baddow <b>Application for the variation of Condition 3 of Planning Permission 16/01332/FUL (Single storey front extension. Part single, part two storey side and rear extension. Single storey side extension) to cover the brickwork with a smooth coat render. Alterations to windows and internal layout, new first floor side window and omission of single storey front addition.</b>	No objection
17/01278/FUL	Mr Cole	Rose Cottage, Holybread Lane, Little Baddow <b>Two storey side extension including new first floor balcony to the rear.</b>	No objection

After discussion of the relative merits of being an “interested party” at the appeal hearing for the land adjacent to Sandpit Cottage, the Council decided that it would not register as an interested party. Councillor Shepherd and Mr Ferguson agreed to attend the hearing in January and to provide support to CCC Planning as appropriate.

### 137/17 CORRESPONDENCE

Writer	Subject	Outcome
1. Chelmsford Museum	Invitation to provide an exhibit on Little Baddow	Cllr Buckley to set up meetings with relevant village groups to provide an exhibit.
2. Resident	Offer of petrol driven shredder for community use	Cllr Robinson to confirm if St Mary's Church has a use for this.
3. ECC Highways	Chelmsford Road Improvements	Noted
4. ECC Highways	Text alerts from automated flood warning system.	Clerk to contact residents with an interest in this facility.
5. CCC Planning	Consideration of Neighbourhood Plans prior to full approval	Noted
6. Maldon DC	LDP approved.	Noted

### 138/17 ACCOUNTS

PAYMENT OF ACCOUNTS August 3, 2017						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 23.77		£ 23.77
*DD	Talktalk	General	Clerk phone	£ 30.45		£ 30.45
*DD	Talktalk	General	Clerk phone	£ 30.45		£ 30.45
*DD	Anglian Water	Memorial Hall	Sewage	£ 153.26		£ 153.26
*DD	Anglian Water	Pavilion	Sewage	£ 325.92		£ 325.92
**DD	British Gas	Memorial Hall	Gas supply	£ 117.50	£ 23.50	£ 141.00
**1353	Mr K Ferguson	General	N'hood Plan	£ 100.00		£ 100.00

**138/17 ACCOUNTS (cont)**

Cheque	Payee	Description	Subject	Cost	VAT	Total
1354	Mr R A Upward	General	Salary	£ 723.39		£ 723.39
"	"	General	Printer	£ 129.00	£ 25.80	£ 154.80
"	"	General	Projector bulb	£ 63.80	£ 12.76	£ 76.56
"	"	General	Vill. In bloom	£ 206.67	£ 41.33	£ 248.00
"	"	General	Vill. In bloom	£ 113.25	£ 22.65	£ 135.90
"	"	General	Vill. In bloom	£ 41.60	£ 8.32	£ 49.92
"	"	General	Petty Cash	£ 100.00		£ 100.00
1355	LGPS	General	Pension	£ 239.16		£ 239.16
1356	Mrs M Jarvis	Spring Close	Supervision	£ 35.00		£ 35.00
1357	RitchComm Ltd	Pavilion	Cleaning	£ 198.75		£ 198.75
1358	Skippers GM	General	Grass cutting	£ 234.00	£ 46.80	£ 280.80
1359	Mr P Foulger	Memorial Hall	Deposit ret.	£ 200.00		£ 200.00
1360	Chelmer Canal Trust	General	Membership	£ 20.00		£ 20.00
1361	LCR	General	Subscription	£ 17.00		£ 17.00
1362	AtoZ	General	Stationery	£ 27.98	£ 5.60	£ 33.58
1363	EALC	General	Training	£ 90.00		£ 90.00
"	"	General	Training	£ 90.00		£ 90.00
1364	J & L Rymill	Memorial Hall	Caretaker	£ 762.39		£ 762.39
		TOTAL		£ 4,073.34	£ 186.76	£ 4,260.10
**	Paid outside of Council Meeting					

It was proposed by Councillor Shepherd and seconded by Councillor Scott that the accounts are approved for payment. The proposal was carried.

**139/17 MEMORIAL HALL**

The Chairman presented a paper on the proposed encapsulation of the ceiling outlining the potential longevity and risks associated with the work.

It was proposed by Councillor Shepherd and seconded by Councillor Robinson that £3,100 is spent with the recommended specialist contractor to encapsulate and repaint the hall ceiling with an air quality test upon completion of the work. The proposal was carried.

The work will take four days commencing on September 29. The Hall Caretaker to advise affected hirers.

**140/17 SPORTS GROUND**

In response to residents' complaints about poor mobile phone reception in the village, it was proposed by Councillor Shepherd and seconded by Councillor Richmond that the Council approves the installation of a telecoms mast at the Sports Ground as recommended by the Harlequin Group. The proposal was carried.

It was resolved that Mr D Farquharson of CCC should act as the Council's solicitor in preparing the lease for the telecom mast.

**141/17 RISK ASSESSMENT**

It was proposed by Councillor Richmond and seconded by Councillor Shepherd that the Council adopts the updated risk assessment as presented. The proposal was carried.

**142/17 ACTION PLANS**

Councillors Cooper and Robinson provided written updates to their Action Plans. It was agreed that the Youth Facilities Plan would be put "on hold" and re-evaluated next year.

### **142/17 ACTION PLANS (cont)**

In response to residents' complaints about the broadband service in the village, Councillors Robinson and Scott agreed to lead a new action plan to improve the broadband service in the village.

### **143/17 INFORMATION ITEMS**

Councillor Richmond advised that he and Councillor Robinson are updating the Welcome Packs.

Councillor Shepherd advised that the agents for Hammonds Farm are meeting with a number of local councils in the district.

Councillor Bonsor reported that the bridge at Paper Mill Lock had been weeded and a land drain cleared to solve the surface water problem. Fly tipping along Tofts Chase was reported and CCC will be requested to remove this.

Councillor Bonsor advised that a number of clubs and society data on the website was out-of-date and needed updating.

Councillor Scott advised that incidents with travellers had been reported in adjacent parishes and that CCC had an excellent system to deal with these.

### **144/17 NEXT MEETING**

The next Parish Council Meeting will take place on **Thursday September 7, 2017** commencing at 7:30pm.

The meeting closed at 12:10pm.

**Chairman  
September 7, 2017**