

## LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on April 13, 2017. The Meeting commenced at 7:30pm. In attendance: -

Dr N Cooper - Chairman

Mrs M Buckley  
Mr P Irvine  
Mr J Robinson  
Mr R Shepherd

Mrs M Coates-Jones  
Mr R Richmond  
Mr J Scott

Mr R Upward (Parish Clerk)

Members of the Public – 6

### **48/17 APOLOGIES FOR ABSENCE**

Apologies were accepted from Councillor Bonsor.

### **49/17 DECLARATION OF INTERESTS**

Councillors Cooper and Buckley declared a personal interest in all planning applications. Mr Ferguson declared a personal interest in the planning applications for Paper Mill Lock and Old Hall, Boreham.

### **50/17 MINUTES**

It was proposed by Councillor Shepherd and seconded by Councillor Buckley that the Minutes of the Meetings held on March 2 and March 28, 2017 are accepted as correct record of the meetings. The proposal was carried.

### **51/17 MATTERS FROM PRIOR MEETINGS**

<b>Minute No/Date/Councillor</b>	<b>Subject</b>	<b>Status</b>
21/13 Flooded Roads February 7, 2013 Councillor Richmond	Investigate installation of depth marker posts visible from each end for flood risk roads.	<u>April</u> . Work in progress
186/13 Speed warning signs December 5, 2013 Councillors Shepherd	Review ECC policy on speed warning signs, establish costs and bring proposal to Council.	Speed check results meet the Highways criteria. Councillor Shepherd to establish if the Highways Panel will fund traffic calming measures.
195/15 2016-17 Budget December 3, 2015 Councillor Shepherd	Investigate competitive pricing for the Sports Ground.	Two meetings held with the Sports Club to advise recommendation of Rent Assessment. Additional meetings planned.
153/16 Memorial Hall October 6, 2016 Parish Clerk	Non-payment of additional cleaning charge. Clerk to initiate court action if not paid within 14 days.	No response from defendant. Judgement awarded with due date May 31, 2017.
180/16 Village Sign November 3, 2016 Parish Clerk	Refurbishment of village sign at Aldermanburgh Green	Work complete. CLOSED
180/16 Spring Close November 3, 2016 Parish Clerk	Install "no parking" signs at the entrance to Spring Close	Signs installed. CLOSED
106/16 Trifarm June 2 Councillor Cooper	Council's objections ignored in Planning Officer's Report. Letter to be sent to CCC Planning.	Triathlon scheduled to coincide with Open Gardens. Route approved by Police. Chairman to contact Councillor Spence re approval criteria and process.

## 52/17 PUBLIC QUESTION TIME

In response to a question regarding a seemingly inconsistent approach to planning applications, the Chairman and Mr Ferguson explained the Council's approach within the available policies and objections raised by residents. In the specific case raised, the resident's objections had not been displayed on the CCC website prior to the Council meeting and therefore the Council had not been able to take these into account.

## 53/17 DEVELOPMENT IN THE VILLAGE

Mr Ferguson presented the following planning applications: -

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
17/00495/FUL	Essex Waterways	Paper Mill Lock, North Hill, Little Baddow <b>Mooring of an additional residential boat for security/caretaker/admin staff. Renewal of Planning Permission 14/00392/FUL.</b>	No objection
17/00484/FUL	Mr B Richmond	Land at Old Hall, Church Road, Boreham <b>Application for the addition of two ancillary cabins (showers and storage) to be used in conjunction with Parent Planning Permission 14/01802/FUL and Secondary Planning Permission 16/00381/FUL. Change of use of land in association with open water swimming where outside the application site of the Parent and Secondary Permissions.</b>	Objection
17/00435/FUL	Mr G Redman	Findelyn, Woodside, Little Baddow <b>New replacement dwelling</b>	No objection
17/00405/FUL	Mrs J Harrington	Land east of Gibbs Cottage, Spring Elms Lane, <b>Construction of entrance gates to field for equestrian use</b>	Objection
17/00437/OUT	Dr & Mrs Whitbread	Land west of Treliske, The Ridge, Little Baddow <b>Single storey bungalow</b>	Objection
17/00566/FUL	Mr & Mrs Reeman	I Runsell Lane, Little Baddow <b>Single storey side extension. Two single storey rear extensions and front porch.</b>	No objection

It was agreed to hold a Planning Committee Meeting on Tuesday May 2, 2017 to consider the CCC Local Plan Consultation Document and agree a response.

## 54/17 CORRESPONDENCE

Writer	Subject	Outcome
1. South Woodham Ferrers Neighbourhood Plan coordinator	Requesting support from councils to pursue grants for neighbourhood plans from CCC.	Councillor Shepherd to contact CCC Planning to establish what grants are available

### 54/17 CORRESPONDENCE (cont)

Writer	Subject	Outcome
2. Resident	Complaint about inconsistent approach to similar planning applications.	Response in Public Question Time.
3. CCC	Parish Cleansing Day scheduled for July 20.	Noted.
4. Resident	Complaint about Regal bus service	Noted. Councillor Spence advised.
5. CCC	Invitation to Parish Council Forum on April 20	Councillors Shepherd and Cooper to attend.
6. Hatfield Peverel Neighbourhood Plan Group	Documents ratified by the Parish Council and handed to Braintree DC. Consultation period to be advised.	Noted.
7. EALC	Local Council Police Conference on June 7, 2017	Noted.
8. Woodham Walter PC	Invitation to their Annual Parish Meeting on April 27.	Councillor Buckley to attend
9. Danbury PC	Invitation to their Annual Parish Meeting on April 24.	Councillor Shepherd to attend
10 Great Baddow PC	Invitation to a public meeting on the CCC Local Plan consultation on April 21.	Councillors Scott and Robinson to attend.
11. Resident	Complaint about way markers at Tofts.	Councillor Irvine to establish if additional finger posts are required where the footpath crosses the new driveway.

### 55/17 ACCOUNTS

PAYMENT OF ACCOUNTS April 13, 2017						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Barclays	General	Charges	£ 19.31		£ 19.31
**DD	British Gas	Memorial Hall	Gas supply	£ 165.83	£ 33.17	£ 199.00
**DD	Talktalk	General	Telephone	£ 30.45		£ 30.45
1295	Mr R A Upward	General	Salary	£ 715.36		£ 715.36
"	"	General	Signs	£ 107.55	£ 21.51	£ 129.06
"	"	General	Display tubs	£ 429.00	£ 85.80	£ 514.80
"	"	General	Plants etc	£ 151.93	£ 30.39	£ 182.32
"	"	General	Petty Cash	£ 100.00		£ 100.00
1296	LGPS	General	Pension	£ 203.44		£ 203.44
1297	Mrs M Jarvis	Spring Close	Supervision	£ 35.00		£ 35.00
1298	RitchComm Ltd	Pavilion	Cleaning	£ 198.75		£ 198.75
1299	J & L Rymill	Memorial Hall	Caretaker	£ 767.21		£ 767.21
1300	The Printing Place	General	Newsletter	£ 710.00		£ 710.00
1301	AtoZ	Memorial Hall	Supplies	£ 395.80	£ 79.16	£ 474.96
1302	Gareth Lee	General	Village Sign	£ 300.00		£ 300.00
1303	Weave-a-web	Memorial Hall	Web hosting	£ 145.00	£ 29.00	£ 174.00
1304	MDW Technology	General	Domain name	£ 172.00	£ 34.40	£ 206.40
1305	Skippers GM	General	Grass cutting	£ 234.00	£ 46.80	£ 280.80
1306	HMR&C	General	Tax/NI	£ 1,283.08		£ 1,283.08

**55/17 ACCOUNTS (cont)**

Cheque	Payee	Description	Subject	Cost	VAT	Total
1307	Mr J A Sheriff	Memorial Hall	Roof Insp.	£ 40.00		£ 40.00
"	"	Memorial Hall	Clear c'park	£ 240.00		£ 240.00
"	"	WGPA	Clear ditch	£ 580.00		£ 580.00
"	"	General	Phone Box	£ 1,033.00		£ 1,033.00
"	"	General	No park signs	£ 140.00		£ 140.00
"	"	General	Collect post	£ 25.00		£ 25.00
"	"	General	Assembly	£ 25.00		£ 25.00
1308	EALC	General	Fees	£ 393.57		£ 393.57
1309	RCCE	Memorial Hall	M'ship fee	£ 50.00	£ 10.00	£ 60.00
1310	CCS Catercare Ltd	Memorial Hall	Dishwasher	£ 85.00	£ 17.00	£ 102.00
1311	RBS Software	General	Accounts	£ 245.00	£ 49.00	£ 294.00
1312	Drathmore Shutters	Pavilion	New motor	<u>£ 386.00</u>	<u>£ 77.20</u>	<u>£ 463.20</u>
	TOTAL			£ 3,242.57	£ 153.20	£ 3,395.77
**	Paid outside of Council Meeting					

It was proposed by Councillor Coates-Jones and seconded by Councillor Buckley that the accounts are approved for payment. The proposal was carried.

**56/17 PARISH ASSEMBLY**

The Chairman advised that feedback from the Assembly was very positive and that the Deputy PCC had addressed residents' concerns.

It was proposed by Councillor Robinson and seconded by Councillor Buckley that the draft minutes are accepted and shown on the Council's website. The proposal was carried.

It was proposed by Councillor Shepherd and seconded by Councillor Robinson that £50 is donated to Little Baddow WI in recognition of their support at the Assembly.

**57/17 LITTER PICK**

Councillor Buckley reported that there had been a good turn-out for the litter pick and the attendance of the Rapid Response Team, who also provided refreshments, had made a significant difference.

It was proposed by Councillor Buckley and seconded by Councillor Scott that £50 is donated to the Rapid Response Team in recognition of their support at this event.

It was noted that most of the litter collected along The Ridge and Aldermanburgh Green was water bottles and discarded bike parts.

**58/17 VILLAGE IN BLOOM**

Councillor Coates-Jones advised that the display tubs are in place at the Memorial Hall and that she will progress licences from ECC Highways for similar displays at Aldermanburgh Green and the village entrances.

It was proposed by Councillor Shepherd and seconded by Councillor Robinson that £115 is spent to purchase flowers and compost for the display at Aldermanburgh Green. The proposal was carried.

**59/17 WAR MEMORIAL**

Mr Alan Ridgway, on behalf of the War Memorial Committee, formally handed over the war memorial to the Parish Council together with £2,668.20 towards future maintenance. The Chairman thanked the Committee for their efforts in establishing this worthwhile project and completing it in such a short time. The Council accepted responsibility for the ongoing maintenance of the memorial.

### **60/17 MEMORIAL HALL**

Councillor Richmond provided feedback from the Hall User Group Meeting. Requests were made for the potholes in the car park to be filled and for exterior lighting at the road side of the hall to be installed.

### **61/17 TELEPHONE BOX**

It was proposed by Councillor Shepherd and seconded by Councillor Irvine that a defibrillator should be located in the telephone box at Wickhay Cottages. The proposal was carried.

Councillor Irvine agreed to pursue grants for the purchase of the defibrillator.

Councillors Irvine and Shepherd agreed to inspect the telephone box and advise the council whether the Perspex or glass panels should be replaced.

### **62/17 ACTION PLANS**

The five remaining action plans were reviewed and next steps agreed.

### **63/17 ELECTION BUS**

Councillor Robinson advised that the community bus had been booked but drivers are still to be confirmed. The location of the banner for the bus is to be established. A time table for the bus will be displayed on the website and notice boards once drivers have been confirmed.

It was proposed by Councillor Shepherd and seconded by Councillor Buckley that £25 is spent to provide the election bus service on May 4.

### **64/17 ANTISOCIAL BEHAVIOUR**

Councillor Richmond advised the meeting of antisocial behaviour that residents were concerned about at Wickhay Green. The Council recommended that residents contact the Police immediately when such events are witnessed.

### **65/17 INFORMATION ITEMS**

Councillor Buckley requested that the watering of the village-in-bloom display and the LBWI pots at the Memorial Hall should be coordinated.

Councillor Richmond, on behalf of a resident, requested that permanent disabled spaces should be made available at the Memorial Hall.

Councillor Richmond asked about affordable housing for young people in the village.

Councillor Richmond expressed concern about the ditch to the south of Holybread Lane and its proximity to the road. This is the responsibility of the land owner.

### **66/17 NEXT MEETING**

The next Parish Council Meeting will take place on **Thursday May 11, 2017** commencing at 7:30pm.

The meeting closed at 9:35pm.

**Chairman  
May 11, 2017**