

## LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on October 1, 2009. The Meeting commenced at 7:30pm. In attendance:-

Mr J Robinson - Chairman

Mrs M Buckley	Mrs C Hodgson
Mr K Ferguson	Mr L Jones
Mr S Johnson	Mr R Shepherd
Mr T Thorogood	

Mr R Upward (Clerk)

Members of the Public - 4

### **146/09 APOLOGIES FOR ABSENCE**

Apologies were accepted from Councillor Roberts.

### **147/09 DECLARATION OF INTERESTS**

None.

### **148/09 MINUTES**

It was proposed by Councillor Buckley and seconded by Councillor Hodgson that the Minutes of the Council Meeting held on September 3, 2009 be accepted as a correct record. The proposal was carried.

### **149/09 MATTERS FROM PRIOR MEETINGS**

128/08 Amenities October 2, 2008 Councillor Johnson	Establish if Essex Wildlife Trust has additional signs for the two unmarked entrances to Heather Hills.	Remaining sign installed. CLOSED
59/09 (12) Missing deeds April 2, 2009 Clerk	Advise Internal Auditor on missing deeds. Initiate process to re-register without deeds	Information pack requested from Land Registry.
85/09 Obstructions on verges May 7, 2009 Councillor Ferguson	Draft letter after consultation with ECC Highways to advise residents of the implications of placing obstacles on grass verges outside their properties.	Councillors Ferguson/Jones to identify houses with obstacles on verges along North Hill, The Ridge and Spring Elms Lane.
89/09 Finance May 7, 2009 Councillor Ferguson	Purchase of Microsoft Access.	On Hold pending availability of new software in the next 1 to 2 months.
117/09 (13) Rysley Stables July 16, 2009 Councillor Shepherd	Request for consultation on development of this property.	Councillor Shepherd has advised the owner. CLOSED
134/09 (13) Footpath 10 September 3, 2009 Councillor Johnson	Investigate complaint regarding "fenced" stiles.	Councillor Johnson has met the landowner who has agreed to remove fencing.
136/09 Memorial Hall September 3, 2009 Councillor Hodgson	Obtain specialist's opinion on drain inspection report.	Drain has collapsed under the road. Clerk to contact Anglian Water to establish responsibility.
141/09 Obstacles on verges September 3, 2009 Parish Clerk	Obtain ECC Highways agreement to include Policy Document in letter to residents.	ECC has confirmed that policy document can be sent to residents. CLOSED

### **150/09 PUBLIC QUESTION TIME**

Members of the public provided information regarding the Planning Application for New Lodge Farm and raised questions about the Holybred Wood long term plan.

## 151/09 PLANNING APPLICATIONS

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
09/01123/FUL	Mr D Jones	New Lodge Farm, New Lodge Chase, Little Baddow <b>Retrospective application for a single storey front extension.</b>	Objection
09/01215/FUL	Mr D Jones	New Lodge Farm, New Lodge Chase, Little Baddow <b>Variation of an agricultural occupancy condition to allow for the care, training and supervision of horses.</b>	No Objection (see text below)
09/01138/FUL 09/01139/LBC	Mr & Mrs W Brinzer	Coleraines, North Hill, Little Baddow <b>Demolition of rear lean-to, construction of a single storey rear and side extensions. Conversion of outhouse with the insertion of a first floor to create habitable accommodation ancillary to the main house.</b>	Objection

The Council had no objection to the variation of agricultural occupancy based on the understanding that this application applied to Barns A and D only. Councillor Ferguson agreed to verify this with CBC Planning and Development. In the event that this application is more extensive, a Planning Meeting will be held on October 6 at 1:00pm.

## 152/09 GENERAL CORRESPONDENCE

Writer	Subject	Result
1. Conservation Society	Invitation to a talk by Robert Pomeroy on "Planning and Conservation in Little Baddow and Danbury". Wednesday October 7 at 7:30, Memorial Hall	Councillor Ferguson to attend
2. Audit Commission	Completion of Audit without qualification.	Noted
3. Mr Tony Maltby	Demand for action re speeding along The Ridge.	Councillor Ferguson to reply.
4. ECC	Temporary Road Closures for up to 5 days:- - Hurrells Lane Road from October 6 - Spring Elms Lane from October 12 - Mill Lane from October 13	Noted
5. Chelmsford Society	An illustrated public talk on "Chelmsford Town Centre – Public Realm Strategy for streets, squares, rivers and parks for the next 15 years" by Jamie Cole, CBC Planning. Thursday Oct 15, Lecture Room, Moulsham Mill at 7:30	Noted
7. ECC	Information on Highways CIF fund and application timing for 2009	Noted
8. Mr T Clayton	Advising of caravan rallies in November.	Noted
9. Danbury Community Transport	1. Thanking council for 2009 grant. 2. Advising they will not be seeking grant in 2010.	Noted

**152/09 GENERAL CORRESPONDENCE (cont)**

Writer	Subject	Result
10. Association of Chelmsford District Parish Councils	Notice of AGM on Tuesday October 6 at 7:30pm. Great Baddow Parish Hall.	Noted
11. Lakeside Heart of the Community	Requesting nominations for local charities that support and care for Essex residents. £500 donations available to suitable charities.	Clerk to contact Mrs Joan Atkinson re the Community Care Group
12. Canvey Island Town Council	Invitation for two councillors to attend rededication ceremony of Ebenezer Mather. St Ann, Church, Canvey Island, 2:00pm on November 15.	Noted
13. Mr J Sheriff	Letter of resignation as caretaker at the Memorial Hall.	Councillors Buckley/Hodgson and the Clerk to advertise for a replacement.

**153/09 ACCOUNTS**

PAYMENT OF ACCOUNTS - October 1, 2009						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	British Gas	Memorial Hall	Supply	£ 304.35	£ 45.65	£ 350.00
**DD	CBC	Memorial Hall	Rates	£ 112.00		£ 112.00
**DD	Talktalk	Clerk	Telephone	£ 27.41	£ 4.11	£ 31.52
**DD	Talktalk	Clerk	Telephone	£ 28.58	£ 4.29	£ 32.87
0073	Mr R A Upward	General	Salary	£ 383.59		£ 383.59
0074	Mrs M Jarvis	Spring Close	Supervision	£ 32.73		£ 32.73
0075	Mr J Sheriff	Memorial Hall	Salary	£ 394.50		£ 394.50
"	"	Memorial Hall	Expenses	£ 81.50	£ 6.22	£ 87.72
0076	RitchComm	Pavilion	Cleaning	£ 179.00		£ 179.00
0077	Essex Wildlife Trust	Heather Hills	Grant	£ 750.00		£ 750.00
0078	Mr Chittock	Spring Close	Maintenance	£ 360.00		£ 360.00
0079	CBC	Memorial Hall	Refuse	£ 294.84	£ 44.23	£ 339.07
0080	Princess M L Bowling	Memorial Hall	Refund	£ 119.00		£ 119.00
0081	HM Customs & Revenue	Hall/General	Tax/NI	£ 1,399.08		£ 1,399.08
0082	Stormwave	General	Website	£ 59.98	£ 9.00	£ 68.98
0083	Friends of Hist. Essex	General	Membership	£ 10.00		£ 10.00
0084	Open Spaces Society	General	Membership	£ 40.00		£ 40.00
				<b>£ 4,576.56</b>	<b>£ 113.50</b>	<b>£ 4,690.06</b>
	<b>ACCOUNTS STATUS</b>	<b>30/09/2009</b>	<b>+/- vs prior</b>	<b>RESERVES</b>		
	Current Account (NW)	£ 18,121.93	£ 15,666.00	Hall		£ 6,000.00
	Current Account (B)	£ 3,788.90	£ 172.81	Pavilion		£ 6,000.00
	Reserve (B)	£ 2,000.65	£ 0.09	Clerks Reserve		£ 394.78
	Scottish Widows Bank	£ 35,808.66	£ -	EALC Reserve		£ 16,300.00
				Kitchen Reserve		£ 316.50
	<b>Total</b>	<b>£ 59,720.14</b>	<b>£ 15,838.90</b>	<b>Total</b>		<b>£ 33,701.34</b>
	Holybred Wood (B)	£ 8,010.62	£ 0.34	<b>Funds Available</b>		<b>£ 26,018.80</b>
	Wickhay Green PA (B)	£ 18,035.48	£ 0.76			
				<b>TOTAL</b>		<b>£ 59,720.14</b>
**	Paid outside of Council Meeting					

It was proposed by Councillor Thorogood and seconded by Councillor Hodson that the accounts are passed for payment. The proposal was carried.

#### **154/09 HOLYBRED WOOD**

Councillor Hodgson presented the long term plan that had been compiled by Mr Peter Hodgson in consultation with forestry experts. The plan for Holybred Wood has been developed based on the wood being an amenity for the village, not a conservation area, nature reserve or a commercial enterprise. It was proposed by Councillor Johnson and seconded by Councillor Shepherd that the plan be accepted. The proposal was carried.

Councillor Hodgson agreed to start the process to obtain a licence to extend the coppicing around the wet area.

The Chairman thanked Mr Hodgson for his work in developing such a comprehensive plan.

#### **155/09 MEMORIAL HALL**

Councillor Buckley advised that none of the selected suppliers had returned a quotation for the replacement steps to the stage. It was agreed that these would be contacted to ensure three quotations are available for the next meeting.

#### **156/09 WICKHAY GREEN**

It was proposed by Councillor Hodgson and seconded by Councillor Shepherd that the draft 20 year lease from CBC for Wickhay Green be accepted. The proposal was carried. The Clerk will contact Mr Robertson to initiate the legal process.

Councillor Hodgson presented the funding plan for Wickhay Green. It was agreed that work would commence in March 2010 and that fund raising, including grant applications should continue with urgency to fully fund the proposed play area. It was also agreed that the final specification and the funding of any shortfall will be considered when the outcome of the two current grant applications is known in February 2010.

#### **157/09 VDS/SPD**

The draft VDS/SPD was not agreed. It was agreed that the Chairman will write to Mr D Neal, Chairman of the VDS Group to formally state the Council's concerns about the content of the draft VDS/SPD, the restricted membership of the working group, the lack of communication with the Council and the consultation process, together with recommendations to resolve these issues.

#### **158/09 PARISH NEWSLETTER**

It was agreed to proceed with the proposed layout and content of the next newsletter as presented by Councillor Thorogood. Responsibilities for each article were also agreed and that draft texts and photographs are required by December 1.

#### **159/09 MEMORIAL HALL**

Councillor Hodgson advised that the hall calendar on the website with additional information to make clear which rooms had been booked.

#### **160/09 FINANCE**

Councillor Ferguson advised that the budget process would be started this month and that any requests for financial support in the next financial year should be forwarded to him by the third week in October.

**161/09 INFORMATION ITEMS**

Councillor Ferguson advised that cows with calves in Waterhall Meadow were causing concerns to walkers on the footpath through this area.

**145/09 NEXT MEETING**

The next Parish Council Meeting will take place on **Thursday November 5, 2009.**

The meeting closed at 10:15pm

**Chairman  
November 5, 2009**