

LITTLE BADDOW PARISH COUNCIL

ORDINARY MEETING – Thursday 6th March 2008

An Ordinary Meeting of the Parish Council was held in The Memorial Hall on Thursday 6th March 2008. The Meeting commenced at 7.30 p.m. Those present were:-

Mr J Robinson - Chairman	
Mrs M Buckley	Mr. K. Ferguson
Mrs C Hodgson	Mr S Johnson
Mrs J Roberts	Mr. T J Thorogood.

In attendance: Mr R Shepherd MBE (Clerk)
Mr Roger Upward
County Councillor Peter Martin
Members of the Public 6

The Chairman was pleased to introduce Mr Roger Upward who will be taking on the role of Parish Clerk as from 1st April. Councillors welcomed Mr Upward to their meeting.

30/08 DECLARATIONS OF INTERESTS

None.

31/08 MINUTES

It was proposed by Councillor Buckley and seconded by Councillor Ferguson that the minutes of the meeting held on 7th February 2008 should be accepted as a correct record.

32/08 MATTERS ARISING

162/07 – Paper Mill Lock-Refuse Bins – these were now installed.

20/08(13) – Website - arrangements were well in hand in providing an alternative web manager.

08/08 – Aldermanburgh Green – the daughter of Colonel Alston had been consulted and wished to be present when a tree is re-planted in memory of her father. Councillor Roberts will make the necessary arrangements for the ceremony.

20/08(4) & (12(2)) – Councillor Johnson had studied the documents and no further action was needed.

22/08 – Hall Windows – these had now been fitted and a small crack had been discovered in one of the smaller windows. This window was in the process of being replaced by the company.

22/08 - Radiators – these had now been installed and the question had arisen regarding the disconnection of the old electric fan radiators. Councillors Buckley and Ferguson will meet with the plumber to discuss the matter further. Application has been made for the grant aid.

25/08 – Co-Option of a Councillor – arrangements are in hand to interview prospective Councillors.

28/08(c) – Hedge – this had now been trimmed back.

PUBLIC QUESTION TIME

The meeting was closed at 7.50pm.

33/08 PLANNING APPLICATIONS

There were no planning applications to consider.

PERMITTED DEVELOPMENT RIGHTS

The Chairman outlined to the meeting the planning history of the application to install Tennis Courts at the Sports Field Riffhams Chase. The Planning Inspector in dismissing the appeal had raised the question as to whether the Council could develop the site under a Certificate of Lawfulness which could be granted by the Borough Council.

The meeting was opened at 8.10pm

A lengthy discussion ensued on this subject and it was proposed by Councillor Hodgson and seconded by Councillor Roberts that *'The Council does not proceed with an application for Permitted Development Rights at the Sports Field Riffhams Chase Little Baddow*. Those in favour 3, those against 2, the motion was therefore carried.

34/08 GENERAL CORRESPONDENCE

Writer	Subject	Result
1. Boreham Parish Council	Parish Assembly Little Baddow and Boreham	Noted
2.ECC	1.Bridleways 34, 36 and 37 2.Bus Passenger News 3.Planning Applications 4.Village Green Little Baddow 5. A 12 Public Enquiry-nomination for Working Group. 6.Proposed Traffic Schemes	1. Councillor Johnson. 2. Noted. 3. Noted. 4. The Clerk will write to the ECC. 5. Noted. 6.Councillor Ferguson
3.C.V.S.	Annual Review	Noted
4. Stop Stanstead Expansion	Presentation	Noted
5.CBC	1.Annual Report & Statement of Accounts 2. Plastic Bottle Bag Distribution Outlets.	1. Councillor Ferguson. 2. Councillor Roberts
6. EALC	1.Aon Ltd-Insurance Premiums 2. Law & Procedures Course 15 th April 2008. 3. Employment Issues Course 39 th April 2008. 4. Minutes & Agenda Course 8 th May 2008 5. Educational Centres Association. 6. Legal Topic Notes 7. Essex Training Partnership	1. Noted. 2-4 – The Clerk will discuss with Mr Upward. 5-7. Noted.
7.RCCE	Rural Services Survey	Councillor Hodgson and Roberts.
8.NATS	Stanstead Airport-Terminal Control North	Noted.

9. East of England	Consultation-Gypsy & Traveller Sites	Noted
10. CBC	Parish Planning Meeting on 14 th April	Councillor Ferguson

35/08 PAYMENT OF ACCOUNTS

It was proposed by Councillor Ferguson and seconded by Councillor Johnson that the accounts are passed for payment:

PAYMENT OF ACCOUNTS 6th March 2008						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Talk Talk	General	Telephone	£ 21.44	£ 3.75	£ 25.19
**4359	Supreme Installations	Memorial Hall	Maintenance	£ 5,106.38	£ 893.62	£ 6,000.00
4360	Mrs M Jarvis	Wickhay Gn	Salary	£ 31.44		£ 31.44
4361	Mr R J Shepherd	General	Salary	£ 594.86		£ 594.86
4362	Mr. J Sheriff	Memorial Hall	Salary	£ 421.40		
"	"	Memorial Hall	Maintenance	£ 22.52	£ 3.94	
"	"	Memorial Hall	Telephone	£ 12.54	£ 2.18	
"	"	Memorial Hall	Maintenance	£ 75.12	£ 13.15	
"	"	Memorial Hall	Maintenance	£ 10.03	£ 1.76	
"	"	Memorial Hall	Expenses	£ 25.00		
"	"	Pavilion	Maintenance	£ 5.52	£ 0.96	£ 594.12
4363	Ritchcomm Ltd	Pavillion	Cleaning	£ 175.25		£ 175.25
4364	CBC	General	Waste Bins	£ 395.96	£ 69.29	£ 465.25
4365	The Printing Place	General	Newsletter	£ 618.00		£ 618.00
4366	Staples	General	Stationery	£ 40.36	£ 7.07	£ 47.43
4367	David Norton	General	Mapping	£ 310.00		£ 310.00
4368	A-Z Supplies	Memorial Hall	Supplies	£ 93.59	£ 16.38	£ 109.97
4369	RCCE	General	Section 137	£ 35.00		
"	"	General	Training	£ 20.00		£ 55.00
4370	Ryall Ltd	Memorial Hall	Maintenance	£ 1,995.00		£ 1,995.00
DD	Public Works Loan Board	Memorial Hall	Loan	£ 2,812.37		£ 2,812.37
DD	British Gas	Memorial Hall	Supply	£ 149.52	£ 7.48	£ 157.00
				£ 12,971.30	£ 1,019.58	£ 13,990.88

Statement of Accounts		29.02.08	RESERVES		
	Current Account	£ 8,515.92	Hall		
	Reserve	£ 5,400.16	Pavilion		£ 2,000.00
	Capital Reserve	£ 37,071.16	Spring Close		£ 15,000.00
	Total	£ 50,987.24	Clerks Reserve		£ 589.48
			EALC Reserve		£ 13,800.00
	Holybred Wood	£ 11,353.90	Total		£ 45,380.36
			Funds Available		£ 5,606.88
**	Paid outside of Council Meeting				
			Total		£ 50,987.24

36/08 AMENITIES

Heather Hills - Councillor Johnson had been having discussions with Essex Wildlife Trust regarding a concrete plinth underneath a bench. The Trust considered that the plinth should be removed and had enquired as to whether the Council could assist with any funding. It was suggested that other options should be considered before Council decides on any assistance.
Badgers – were now present and breeding within the reserve.

37/08 HOLYBRED WOOD

Coppicing– this was still being carried out.

38/08 WICKHAY GREEN PLAY AREA

Fundraising Committee –this was under way and Council agreed that the Committee should be known as ‘Friends of Wickhay Green’.

Leaflet - it was agreed that leaflets could be distributed at the Parish Assembly.

39/08 PARISH ASSEMBLY

Newsletter – the Agenda was circulated and approved.

40/08 SURGERY

Councillor Hodgson raised the question as to whether Councillors should hold a surgery at the Memorial Hall on a monthly basis. It was agreed that she will examine the matter in depth and organise surgeries on a trial basis.

41/08 ANY OTHER BUSINESS

- (a) *Footway* – a local resident had complained regarding the dangerous state of the footway between Runsell Lane and Wayside. Councillor Roberts will take the necessary action.
- (b) *Interest on Investments*– Councillor Ferguson will enquire as to whether monies held in our Capital Reserve Account could accrue better interest elsewhere.
- (c) *Newsletter* – this should be allocated to a Councillor as one of their responsibilities. It was agreed that this would be done at the Annual Meeting.
- (d) *Defined Settlement* – Councillor Ferguson raised the question of the extension of the defined settlement in the Parish. It was agreed that this should be closely monitored.
- (e) *Village Design Statement* – the question was raised as to whether this document should now become a Supplementary Planning Document (SPD). The Chairman will in the first instance discuss the matter with the Chairman of the Conservation Society.

42/08 DATE OF NEXT MEETING:

Thursday 3rd April 2008

The meeting closed at 9.50pm

**Chairman
3rd April 2008**