



### 39/10 DEVELOPMENT IN THE VILLAGE

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
10/00079/FUL	Mr & Mrs Shadwell	Squirrels, Spring Elms Lane, Little Baddow <b>Single storey side extension</b>	No objection
10/00212/FUL	Mr A Beak	The Old Post House, North Hill, Little Baddow <b>Widening of existing dropped kerb</b>	No objection
10/00244/FUL	Mr S Hill	Crosstrees, Fir Tree Lane, Little Baddow <b>Conversion of existing loft over garage with front dormer window</b>	No objection

### 40/10 GENERAL CORRESPONDENCE

Writer	Subject	Outcome
1. Essex Wildlife Trust	2010 action plans for Heather Hills and Poors Piece	Councillor Ferguson
2. RCCE	Entry Forms for Best Kept Village and Best Kept Churchyard competitions	Councillors Hodgson and Buckley to complete entry form by April 7 and advise churchyard wardens.
3. Mayor of Chelmsford	Invitation to Parishes Event on April 12 at the Civic Centre	Councillor Robinson and Ferguson.
4. CBC	Public Meetings on proposed new prison at Runwell	Noted
5. CBC	Sport Relief Mile on Sunday March 21	Noted
6. CBC	Cancellation of Saturday "standouts" in April	Councillor Shepherd to add to website.
7. Victim Support	Request for donation	Noted, no action.
8. ECC	Developers Guide to Infrastructure Contributions	Councillor Ferguson
9. Mr Peter Willington	Request for councillors to support the litter pick on April 25.	Noted
10. RCCE	Membership of Village Hall and Community Building Service and information on available grants.	Councillor Robinson
11. ECC	Invitation to ECC Ecumenical Civic Service at Brentwood Cathedral on April 28 at 7:30pm.	Noted
12. ECC	Review of county's built heritage. Invitation to witness session on March 19 and visit to Waltham Abbey on April 16.	Noted
13. Danbury Parish Council	Invitation to Annual Village Meeting on Wednesday April 21 from 7:15	Councillors Robinson, Ferguson and Parish Clerk.

#### 41/10 ACCOUNTS

PAYMENT OF ACCOUNTS -March 4, 2010						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Talktalk	General	Clerk phone	£ 24.95	£ 4.45	£ 29.40
**DD	British Gas	Memorial Hall	Supply	£ 304.35	£ 45.65	£ 350.00
138	Mr R A Upward	General	Salary	£ 382.66		£ 382.66
139	Essex Fergie Ltd	Memorial Hall	Caretaker	£ 461.00		£ 461.00
"	"	Memorial Hall	Maintenance	£ 91.74		£ 91.74
140	Mrs M Jarvis	Spring Close	Supervision	£ 32.73		£ 32.73
141	RitchComm	Pavilion	Cleaning	£ 179.00		£ 179.00
142	CPRE	General	Membership	£ 29.00		£ 29.00
143	LB Sports Club	Pavilion	Letting Fees	£ 181.50		£ 181.50
				<b>£ 1,686.93</b>	<b>£ 50.10</b>	<b>£ 1,737.03</b>
	<b>ACCOUNTS STATUS</b>	<b>28/02/2010</b>	<b>+/- vs prior</b>	<b>RESERVES</b>		
	Current Account (NW)	£ 586.93	£ -	Hall		£ 9,000.00
	Current Account (B)	£ 5,968.83	£ 1,244.99	Pavilion		£ 8,000.00
	Reserve (B)	£ 12,529.51	£ 27.79	Clerks Reserve		£ 394.78
	Scottish Widows Bank	£ 35,808.66	£ -	EALC Reserve		£ 17,300.00
				Kitchen Reserve		£ 3,486.34
	<b>Total</b>	<b>£ 54,893.93</b>	<b>£ 1,272.78</b>	<b>Total</b>		<b>£ 39,918.15</b>
	Holybred Wood (B)	£ 8,042.96	£ 31.27	<b>Funds Available</b>		<b>£ 14,975.78</b>
	Wickhay Green PA (B)	£ 19,379.45	£ 387.29			
				<b>TOTAL</b>		<b>£ 54,893.93</b>
**	Paid outside of Council Meeting					

It was proposed by Councillor Ferguson and seconded by Councillor Hodgson that the accounts are passed for payment. The proposal was carried.

#### 42/10 PARISH NEWSLETTER

The Clerk advised that the printed copies of the Newsletter were expected on March 5. Councillor Jones agreed to coordinate the distribution around the village.

#### 43/10 PARISH ASSEMBLY

Councillor Robinson agreed to contact Mr Stebbing to establish audio/visual requirements. Councillor Buckley agreed to arrange the sound system for the evening and Councillor Ferguson will handle the projection.

#### 44/10 WICKHAY GREEN PLAY AREA

The Clerk advised that the lease will not be completed for 2-3 months as time is needed for CBC to place the necessary advert in the Essex Chronicle. It was agreed that the lease must be completed prior to any financial commitment on playground equipment.

Councillor Hodgson outlined the analysis of the eight tenders received for the new playground. A short list of three was established based entirely on the suitability of the playground equipment. All three suppliers in the short list have been asked to address specific shortfalls in their playground equipment and to optimise their quotations.

#### **44/10 WICKHAY GREEN PLAY AREA (cont)**

It was proposed by Councillor Hodgson and seconded by Councillor Ferguson that Sutcliffe be accepted as the supplier and installer of the new playground at a cost of £44,800 plus VAT. This excludes the roundabout and fencing which will be sourced from different suppliers. The proposal was carried.

Councillor Hodgson agreed to contact Sutcliffe to get agreement to hold the price until August and to advise the unsuccessful tenderers.

Additional funds are needed to complete the playground which requires fencing and cutting back hedges and trees. It was agreed that Councillor Buckley would progress grant applications for the Essex Environment Trust (deadline April 3) and Awards for All.

Councillor Hodgson agreed to obtain the necessary quotations for the roundabout, a new goalpost, re-instatement of the basketball post and fencing for the play area. The Clerk agreed to obtain quotes for the cutting back of the trees and hedges. Councillor Ferguson agreed to contact Chelmer Housing Partnership regarding their plans for the pathway at the end of the gardens.

#### **45/10 MEMORIAL HALL**

The Clerk provided three estimates for repairing the foul water drain from the Memorial Hall. It was proposed by Councillor Thorogood and seconded by Councillor Ferguson that Public Sewer Services be contracted to repair the drains at a cost of £3755 plus VAT – to be funded from the EALC reserve as required. The proposal was carried. The Clerk is to make the necessary arrangements to minimise disruption to hall users.

The Council were unanimous in wanting to support the Drama Group's request for storage but agreed the area under the stage was not suitable. Councillor Thorogood agreed to follow up potential storage locations within the village and Councillor Buckley would investigate the possibility of siting a container in the hall car park.

It was proposed by Councillor Ferguson and seconded by Councillor Buckley that Slimming World be charged £45 per session from April to September as this club was providing a benefit to a number of residents. A further review would take place at the end of September with specific attention to the number of village residents attending. The proposal was carried.

The Chairman advised that the Kitchen Fund stands at £3688 excluding any grants. Fund raising events are still being arranged through to October.

#### **46/10 GRASS CUTTING**

The Clerk provided three estimates for grass cutting on the Council owned land in the village. It was proposed by Councillor Thorogood and seconded by Councillor Ferguson that Countrywide Grounds Maintenance be contracted to cut the grass in 2010 at a cost of £880 plus VAT. The proposal was carried.

#### **47/10 SPEEDING IN THE VILLAGE**

It was agreed to defer discussion on this item until the next meeting when more detail information will be available from speed checks in the village.

#### **48/10 VDS/SPD**

It was agreed to set up a separate meeting to review in detail the information received from the VDS/SPD group. Councillor Ferguson will arrange in the week commencing March 22.

#### **49/10 MEMORIAL HALL CARETAKER CONTRACT**

It was resolved to exclude the public for this agenda item.

Revised terms for the caretaker's contract were agreed with a further review in 6 months.

**50/10 INFORMATION ITEMS**

Councillor Hodgson advised that parents had been notified not to park on the roads when dropping off or picking up children. However, the car park entrance has become almost impassable which is causing people to park in the roads. The Chairman will ask the school to repair the entrance.

Councillor Ferguson advised that the Almshouse Trust will be appointing a new trustee within the month.

Councillor Jones reported on the Transportation Group who had met with Councillor Hume regarding the relief roads from Maldon.

**51/10 NEXT MEETING**

The next Parish Council Meeting will take place on **Thursday April 1, 2010.**

The meeting closed at 10:25pm

**Chairman  
April 1, 2010**