

05/09 PUBLIC QUESTION TIME

There were no members of the public present.

06/09 PLANNING APPLICATIONS

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
08/02116/FUL		The Barns, New Lodge Chase, Little Baddow New boundary wall	Objection

07/09 GENERAL CORRESPONDENCE

Writer	Subject	Result
1. Communities and Local Government	Consultation on a Code of Recommended Practice on Local Authority Publicity	Councillor Roberts to review.
2. Essex Playing Fields	Certificate of Merit – 2008 Competition	Noted. Clerk to forward Certificate to the Chairman. To be recorded on Parish Website.
3. CBC – Waste Management	Availability of Trade Mixed Paper and Cardboard Collection and related charges.	Noted
4. NALC	Invitation to “Stepping Stones” Event – Feb 11 (Coventry), Feb 21 (York) and March 10 (London)	Noted
5. NALC	The Green Seminar for Local Councils – Friday March 27, Aylesbury	Councillor Roberts to advise.
6. EALC	Training Courses:- <ul style="list-style-type: none">- How to raise the profile of your parish council – Jan 14- Advanced Councillor Training (day 2) – Jan 29- Health and Safety – Feb 26- Law and Procedures – March 11	Noted
7. Mrs Suzy Opie	Mayor’s Community Service Event	Noted. Councillor Shepherd to check with Mayor’s Office re award
8. Mr L Doubtfire – CBC	Proposed wording on removal of Revenue Support Grant	Councillor Ferguson to respond with alternative proposal.
9. Councillor R Whitehead	Invitation to a second presentation of CBC Budget – Monday, Jan 19 at 6:00pm	Councillors Shepherd, Ferguson and Robinson to attend.
10. ECC Traffic Management	Consultation on draft policy on Speed Management Strategy – response due Feb 13, 2009	Councillor Ferguson to review and advise response at next meeting
11. Mr & Mrs Bourn	Lack of gritting on Spring Elms Lane during recent cold weather	Noted. Gritting is constrained, however, to primary and secondary roads due to ECC resources.

08/09 ACCOUNTS

PAYMENT OF ACCOUNTS - January 8, 2009						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	CBC	Memorial Hall	Rates	£ 106.00		£ 106.00
**DD	British Gas	Memorial Hall	Supply	£ 304.35	£ 45.65	£ 350.00
**DD	Talktalk	General	Telephone	£ 28.85	£ 5.05	£ 33.90
**DD	Talktalk	General	Telephone	£ 23.13	£ 3.46	£ 26.59
**4499	Stormwave	General	Website	£ 7.49	£ 1.12	£ 8.61
**4500	Stormwave	General	Website	£ 35.00	£ 5.25	£ 40.25
**4501	Essex & Suffolk Water	Pavilion	Water supply	£ 44.34		£ 44.34
**4502	Essex & Suffolk Water	Pavilion	Water supply	£ 184.14		£ 184.14
**4503	Essex & Suffolk Water	Memorial Hall	Water supply	£ 60.96		£ 60.96
**4504	Stormwave	General	Website	£ 1,100.00	£ 165.00	£ 1,265.00
**4505	Anglian Water	Memorial Hall	Sewage	£ 116.24		£ 116.24
**4506	Anglian Water	Pavilion	Sewage	£ 185.37		£ 185.37
4508	Mr R A Upward	General	Salary	£ 344.75		£ 344.75
	"	General	Expenses	£ 21.26	£ 3.19	£ 24.45
4509	Mrs M Jarvis	Wickhay Gn	Salary	£ 32.73		£ 32.73
4510	Mr J Sheriff	Memorial Hall	Salary	£ 415.83		£ 415.83
	"	Memorial Hall	Telephone	£ 41.82	£ 6.40	£ 48.22
	"	Memorial Hall	Expenses	£ 63.80	£ 9.90	£ 73.70
4511	Ritchcomm Ltd	Pavillion	Cleaning	£ 179.00		£ 179.00
4512	Stormwave	General	Website	£ 7.49	£ 1.12	£ 8.61
4513	Stormwave	General	Website	£ 52.50	£ 7.88	£ 60.38
4514	Essex Wildlife Trust	General	Membership	£ 40.00		£ 40.00
4515	HM Revenue & Customs	Gen/Mem Hall	Tax/NI	£ 1,243.27		£ 1,243.27
4516	Maldon Printing Company	General	Maps	£ 470.00		£ 470.00
4517	Stormwave	General	Website	£ 45.00	£ 6.75	£ 51.75
				£ 5,153.32	£ 260.77	£ 5,414.09
	ACCOUNTS STATUS	31/12/2008	+/- vs prior	RESERVES		
	Current Account	£ 2,769.73	-£ 83.05	Hall		£ 3,000.00
	Reserve	£ 3,538.71	-£ 2,988.66	Pavilion		£ 4,000.00
	Capital Reserve	£ 15,481.30	£ 35.42	Wickhay Green PA		£ 16,576.07
	Scottish Widows Bank	£ 35,503.84	£ -	Clerks Reserve		£ 169.65
				EALC Reserve		£ 15,300.00
	Total	£ 57,293.58	-£ 3,036.29	Total		£ 44,459.81
	Holybred Wood	£ 8,006.92	£ 22.90	Funds Available		£ 12,833.77
				TOTAL		£ 57,293.58
**	Paid outside of Council Meeting					

It was proposed by Councillor Shepherd and seconded by Councillor Ferguson that the accounts are passed for payment. The proposal was carried.

09/09 HALL FINANCIAL ISSUES

Following discussion which covered the importance of maintaining hall booking revenues and the significant increase in energy costs, it was proposed by Councillor Buckley and seconded by Councillor Hodgson that the hall booking fees be increased by 10% from April 1, 2009. The proposal was carried.

Councillor Hodgson agreed to bring three quotations for the supply of a new plate warmer to the next meeting.

10/09 FREEDOM OF INFORMATION

Councillor Shepherd presented the new code of practice for making information available to the public based on the requirements of the Information Commission. It was proposed by Councillor Shepherd and seconded by Councillor Ferguson that this code of practice be adopted by the Council. The proposition was carried.

It was noted that the website would require additional updates to accommodate this code of practice.

11/09 PARISH ASSEMBLY / NEWSLETTER

It was agreed to proceed with the tickets for the Parish Assembly as presented by Councillor Ferguson with the addition of numbers to the entrance tickets. To ensure sufficient stewards were available to monitor the antiques, it was agreed that councillors would invite their spouses to assist.

12/09 NORTH CHELMSFORD AREA ACTION PLAN

Councillor Shepherd presented the CBC plans for the north Chelmsford area which includes new housing, rail and bus stations in the Boreham area. It was agreed that councillors would review and provide their comments by January 24 to Councillor Ferguson who would propose a consolidated response at the next meeting.

13/09 ROAD SAFETY

The Council noted the difficulty of traffic joining North Hill/The Ridge at the Colam Lane/Spring Elms Lane junction as raised by a resident. It was noted that the same concern applies to several road junctions in the village. It was agreed that the Parish Clerk would contact ECC Highways to establish the policy on safety mirrors.

14/09 HEATHER HILLS / HOLYBRED WOOD

Councillor Roberts agreed to approach the residents at Rose Cottage regarding the bonfire in Heather Hills.

The Council noted the serious damage to a tree in Holybred Wood and as the person responsible had been reprimanded by the police, agreed no further action would be taken at this time.

15/09 LITTER PICK UP

Councillor Roberts that she had met with other interested groups in the village and proposed a litter pick-up day on April 18 which would precede judging for the Best Kept Village Competition. It was planned to make this a form of community event and would be promoted at the Parish Assembly. The Parish Clerk agreed to investigate a source of bags, gloves and litter pickers for this event.

Councillor Roberts outlined a possible initiative with the Conservation Society for "greening" Little Baddow. This was agreed in principle subject to a more detailed proposal at the next meeting.

16/09 SPORTS CLUB

The Chairman advised potential increased expense for grass fertilizer and moss killer in 2009 due to the deterioration of the playing field due to the wet autumn. It was agreed that the Chairman and Councillor Ferguson would review funding and report back to Council.

17/09 MEETING DATES

It was agreed that the December meeting would be deferred one week until December 10.

The next Parish Council Meeting will take place on **Thursday February 5, 2009.**

The meeting closed at 9:55pm.

**Chairman
February 5, 2009**