

LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on January 7, 2010. The Meeting commenced at 7:30pm. In attendance:-

Mr J Robinson - Chairman	
Mrs M Buckley	Mrs C Hodgson
Mr K Ferguson	Mr L Jones
Mrs J Roberts	Mr R Shepherd
Mr T Thorogood	
Mr R Upward (Clerk)	Members of the Public – none

1/10 APOLOGIES FOR ABSENCE

Apologies were accepted from Councillor Johnson.

2/10 DECLARATION OF INTERESTS

None

3/10 MINUTES

It was proposed by Councillor Shepherd and seconded by Councillor Jones that the Minutes of the Council Meeting held on December 10, 2009 be accepted as a correct record. The proposal was carried.

4/10 MATTERS FROM PRIOR MEETINGS

Minute No/Date/Councillor	Subject	Status
128/08 Amenities October 2, 2008 Councillor Roberts	Establish if CBC will collect recyclable plastics from the Memorial Hall without charge	No further action CLOSED
85/09 Obstructions on verges May 7, 2009 Councillor Ferguson	Draft letter after consultation with ECC Highways to advise residents of the implications of placing obstacles on grass verges outside their properties.	Letters sent to affected properties. CLOSED
117/09 (6) Speeding Issues July 16, 2009 Parish Clerk	Concerns raised by Mr Sparrow regarding increased vehicle speeds along The Ridge after resurfacing.	Eight volunteers from the Neighbourhood Watch are willing to assist the PCSO's with speed checks.
136/09 Memorial Hall September 3, 2009 Councillor Hodgson	Obtain specialist's opinion on drain inspection report.	Public Sewer Services are preparing an estimate.
188/09 North Chelmsford Plan December 10, 2009 Councillor Jones	Meet CBC assessors and put forward the case for maintaining protected lane status for the remaining three lanes.	A formal response has been made to CBC to maintain protected lane status. CLOSED
192/09 Training Plan December 10, 2009 Councillor Robinson	Establish the Training Plan for 2010	EALC will develop proposals for evening short courses at the Memorial Hall.

5/10 PUBLIC QUESTION TIME

There were no members of the public present.

6/10 PLANNING APPLICATIONS

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
09/01519/FUL	Mr M Smith	Langlands, North Hill, Little Baddow Infill front extension to create front porch and pitched roof to garage	No objection

A new Tree Protection Order TPO/065/2009 has been issued for Heather Hills and Tofts Chase. It was agreed the Clerk will respond.

7/10 GENERAL CORRESPONDENCE

Writer	Subject	Outcome
1. Audit Commission	Appointment of new external auditor, Mr Wayne Rickard	Noted
2. CBC	Response to Parish Charter input – rejection of Council’s proposal to extend the consultation period on planning applications.	Noted
3. EALC	Training Days:- - Fol and Data Protection – Jan 19 - Councillor Training Day 1 – Jan 27 - How to raise the profile of your Parish Council – February 4 - Roles & Responsibilities – Feb 11 - Audit & Risk Assessment – Feb 12 - Power of Well Being – March 6 - Councillor Training Day 2 – March 10	Noted
4. Essex Wildlife Trust	Draft of new lease for Heather Hills	Clerk to progress with Mr Duncan Robertson
5. CBC Mayor’s Office	Councillor receptions, afternoons or evenings?	Evenings are preferred. Clerk to advise CBC.
6. Mr Steve Plumb	Offer of assistance in developing plan and/or practical work in Holybred Wood.	Councillors Hodgson and Roberts.

8/10 ACCOUNTS

PAYMENT OF ACCOUNTS -January 7, 2010						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	CBC	Memorial Hall	Rates	£ 112.00		£ 112.00
**DD	Talktalk	General	Clerk phone	£ 26.57	£ 3.99	£ 30.56
**DD	British Gas	Memorial Hall	Supply	£ 304.35	£ 45.65	£ 350.00
**0114	Anglian Water	Memorial Hall	Sewage	£ 213.88		£ 213.88
**0115	Anglian Water	Pavilion	Sewage	£ 184.81		£ 184.81
0116	Mr R A Upward	General	Salary	£ 400.98		£ 400.98
"	"	General	Petty Cash	£ 100.00		£ 100.00
0117	Mrs M Jarvis	Spring Close	Supervision	£ 32.73		£ 32.73
0118	Mr J Sheriff	Memorial Hall	Salary	£ 335.00		£ 335.00
"	"	Memorial Hall	Expenses	£ 4.10	£ 0.61	£ 4.71
0119	HM Customs & Revenue	General	Tax/NI	£ 888.66		£ 888.66
"	"	Memorial Hall	Tax/NI	£ 623.94		£ 623.94
0120	RitchComm	Pavilion	Cleaning	£ 179.00		£ 179.00
0121	Staples	General	Printer/Stat.	£ 114.14	£ 17.11	£ 131.25
0122	SLCC	General	Membership	£ 106.00		£ 106.00
				£ 3,626.16	£ 67.36	£ 3,693.52
	ACCOUNTS STATUS	31/12/2009	+/- vs prior	RESERVES		
	Current Account (NW)	£ 586.93	£ -	Hall		£ 9,000.00
	Current Account (B)	£ 1,529.27	-£ 2,137.87	Pavilion		£ 8,000.00
	Reserve (B)	£ 14,501.72	£ 0.12	Clerks Reserve		£ 394.78
	Scottish Widows Bank	£ 35,808.66	£ -	EALC Reserve		£ 17,300.00
				Kitchen Reserve		£ 2,361.50
	Total	£ 52,426.58	-£ 2,137.75	Total		£ 40,749.80
	Holybred Wood (B)	£ 8,011.69	£ 0.07	Funds Available		£ 11,676.78
	Wickhay Green PA (B)	£ 18,532.51	£ 0.15			
				TOTAL		£ 52,426.58
**	Paid outside of Council Meeting					

It was proposed by Councillor Ferguson and seconded by Councillor Thorogood that the accounts are passed for payment. The proposal was carried.

9/10 PARISH NEWSLETTER

Councillor Roberts advised that a good start has been made to formatting the articles in the Newsletter and requested that all unfinished articles be available as soon as possible. The plan is to circulate the draft Newsletter so that comments can be received and incorporated prior to the next meeting. It is planned that the final version of the Newsletter and its funding will be approved at the next meeting.

10/10 MEMORIAL HALL – STAIRS TO THE STAGE

The Clerk provided three estimates for replacing the stairs to the stage. It was proposed by Councillor Ferguson and seconded by Councillor Shepherd that the clerk resolves design details with the carpenters to replace the two stairs at a cost not to exceed £1300. The proposal was carried.

11/10 SPEEDING CONTROL MEASURES

Councillor Ferguson summarised the current position as follows:-

- There is a general perception of vehicles speeding along The Ridge, which has probably increased after the resurfacing work, but no quantitative data exists.
- Feedback from the residents was strongly against added street furniture and urbanisation of the village. This data, however, is now 3-4 years old.
- A number of volunteers is now available to assist the PCSO's in performing speed checks.

It was agreed to ask the PCSO's to carry out a number of speed checks at various points along The Ridge and at different times of day to provide some quantitative data on vehicle speeds through the village.

Dependent on the results from this initial speed survey, Councillor Hume will be approached for potential solutions to the problem and Essex Highways will be asked to set up 24 hour data logging.

12/10 VDS/SPD

The proposed meeting date of January 14 was not convenient for the majority of the VDS/SPD group and a new date at the end of the month will be arranged.

13/10 HOLYBRED WOOD

Councillor Hodgson reported that there had been some fly tipping at the eastern edge of the wood. The Clerk to resolve with CBC.

14/10 WICKHAY GREEN

Councillor Buckley reported that both the last two grant applications had been declined and that the Grant Seeker list will be searched for additional grant opportunities.

15/10 INFORMATION ITEMS

Councillor Jones reported on the public meeting in Maldon on the new nuclear power station being proposed for Bradwell.

Councillor Ferguson advised that he had been in contact with the Community Care Group who are coping admirably despite the inclement weather. The Council is "on stand-by" if additional help is needed during this prolonged cold weather.

Councillor Buckley advised that she will be completing a Memorial Key audit and requested that councillors with keys should advise the key numbers.

The Clerk reported that a member of the public had noticed that the phone had been removed from the telephone box outside Wickhay Cottages but wanted the box to remain as part of the street furniture. The Clerk will check prior correspondence with BT on retaining the phone at this location.

16/10 NEXT MEETING

The next Parish Council Meeting will take place on **Thursday February 4, 2010.**

The meeting closed at 9:45pm

**Chairman
February 4, 2010**