

LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on February 5, 2009. The Meeting commenced at 7:30pm. In attendance:-

Mr J Robinson - Chairman
Mrs M Buckley
Mrs C Hodgson
Mr L Jones
Mr R Shepherd
Mr K Ferguson
Mr S Johnson
Mrs J Roberts
Mr R Upward (Clerk)
Members of the Public 1

The Chairman welcomed Mrs G Houghton who has volunteered to be the Parish Correspondent.

18/09 APOLOGIES FOR ABSENCE

Apologies were accepted from Councillor Shepherd (late arrival) and Councillor Thorogood.

19/09 DECLARATION OF INTERESTS

Councillor Roberts declared a Personal Interest in all planning applications. Councillor Johnson declared a Personal Interest in the planning application for Robjohns.

Councillor Ferguson declared a Personal and Prejudicial Interest in the planning application for Robjohns. Councillor Buckley declared a Personal and Prejudicial Interest in the planning application for Highfield House. Councillors Ferguson and Buckley left the meeting for these agenda items respectively.

20/09 MINUTES

It was proposed by Councillor Ferguson and seconded by Councillor Buckley that the Minutes of the Council Meeting held on January 8, 2009 be accepted as a correct record. The proposal was carried.

21/09 MATTERS FROM PRIOR MEETINGS

Minute No/Date/Councillor	Subject	Status
85/08 Barclays Bank June 5, 2008 Parish Clerk	Establish new banking arrangements with Barclays	Current account and 3 deposit accounts open. CLOSED
128/08 Amenities October 2, 2008 Councillor Johnson	Establish if Essex Wildlife Trust has additional signs for the two unmarked entrances to Heather Hills.	New signs agreed with Councillor Johnson. Clerk to prepare proposals.
159/08 Memorial Hall December 4, 2008 Parish Clerk	Replace broken tables	Tables delivered mid-Jan. CLOSED
16/09 Sports Club January 8, 2009 Councillor Robinson/Ferguson	Review funding of Sports Club.	Meeting scheduled Feb 6.

22/09 PUBLIC QUESTION TIME

The deteriorating road surface along The Ridge and the poor broadband speed in the village were discussed. Councillor Ferguson agreed to contact BT to establish if any improvements to broadband speed are planned for the village.

23/09 PLANNING APPLICATIONS

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
08/01871/CLEUD	Mr P Withey	Robjohns, Colam Lane, Little Baddow Use of annex as separate dwelling	No Objection Restriction on permitted development rights
09/00007/FUL	Mr T Plato	Highfield House, The Ridge, Little Baddow Amendment to 07/02078/FUL to allow the addition of rear orangery and installation of 4 velux windows in south and west elevations.	No Objection
08/02087/FUL	Mr & Mrs Cartwright	Setters, The Ridge, Little Baddow Two storey side/rear extension	No Objection

The meeting with CBC Planning Management is scheduled for February 26, 2009 at 7:30pm.

24/09 GENERAL CORRESPONDENCE

Writer	Subject	Result
1. ECC	Minerals and Waste Consultation – Jan to March 15.	Councillor Roberts
2. NHS mid-Essex	Community Workshop – Tuesday February 24, Little Waltham	Councillor Roberts
3. RCCE	Best Green Village Competition 2009	Councillor Roberts
4. Chairman of the Council, ECC	Invitation to Annual Civic Service – Thursday March 26 at 7:30pm	Chairman to attend. To advise if spouse will accompany.
5. RCCE	Entry Forms for Best Kept Village and Churchyard Competitions	Councillor Roberts. Clerk to forward Best Kept Churchyard forms to Messrs Hoosen and Briggs
6. ECC	Colam Lane Road Closure for road repairs – March	Noted
7. RCCE	BIG Lottery Consultation – invitation to participate	Councillor Hodgson
8. RCCE	Celebrating Success Conference – Wednesday Feb 25, Marks Tey	Noted
9. Essex Rural Partnership	Conference: A New Rural Strategy for Essex – Tuesday Feb 24, Margaret Roding	Noted

25/09 ACCOUNTS

PAYMENT OF ACCOUNTS - February 5, 2009						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	CBC	Memorial Hall	Rates	£ 106.00		£ 106.00
**DD	British Gas	Memorial Hall	Supply	£ 304.35	£ 45.65	£ 350.00
**4518	Mrs D Bailey	Memorial Hall	Refund	£ 183.00		£ 183.00
**4519	Essex WI	Memorial Hall	Refund	£ 110.00		£ 110.00
**4520	British Gas	Memorial Hall	Electricity	£ 214.44	£ 10.72	£ 225.16
4521	Mr R A Upward	General	Salary	£ 382.00		£ 382.00
4522	Mrs M Jarvis	Wickhay Gn	Salary	£ 32.73		£ 32.73
4523	Mr J Sheriff	Memorial Hall	Salary	£ 388.27		£ 388.27
"	"	Memorial Hall	Telephone	£ 2.30	£ 0.34	£ 2.64
"	"	Memorial Hall	Expenses	£ 29.78	£ 4.47	£ 34.25
4524	Mrs L May	Memorial Hall	Salary	£ 65.00		£ 65.00
4525	Ritchcomm Ltd	Pavillion	Cleaning	£ 179.00		£ 179.00
4526	Stormwave	General	Website	£ 45.00	£ 6.75	£ 51.75
4527	Audit Commission	General	Audit Fee	£ 400.00	£ 60.00	£ 460.00
4528	A-Z Supplies	Memorial Hall	Tables	£ 407.20	£ 61.08	£ 468.28
4529	A-Z Supplies	Hall/General	Kettle/Paper	£ 33.62	£ 5.04	£ 38.66
4530	A-Z Supplies	Memorial Hall	Hoover	£ 112.25	£ 16.84	£ 129.09
4531	A-Z Supplies	Memorial Hall	Supplies	£ 74.73	£ 11.21	£ 85.94
4532	CPRE	General	Membership	£ 29.00		£ 29.00
				£ 3,098.67	£ 222.10	£ 3,320.77
	ACCOUNTS STATUS	31/01/2009	+/- vs prior	RESERVES		
	Current Account	£ 3,322.09	£ 552.36	Hall		£ 3,000.00
	Reserve	£ 19,018.71	£ 15,480.00	Pavilion		£ 4,000.00
	Capital Reserve	£ 1.89	-£ 15,479.41	Wickhay Green PA		£ 17,054.17
	Scottish Widows Bank	£ 35,755.98	£ 252.14	Clerks Reserve		£ 169.65
				EALC Reserve		£ 15,300.00
	Total	£ 58,098.67		Total		£ 42,844.59
	Holybred Wood	£ 8,006.92	£ -	Funds Available		£ 15,254.08
				TOTAL		£ 58,098.67
**	Paid outside of Council Meeting					

It was proposed by Councillor Ferguson and seconded by Councillor Roberts that the accounts are passed for payment. The proposal was carried.

26/09 PURCHASE OF NEW PLATE WARMER

It was proposed by Councillor Hodgson and seconded by Councillor Ferguson that a new plate warmer be purchased at a cost of £499 plus VAT. The proposition was carried.

27/09 RESPONSE TO DRAFT PARISH CHARTER

Councillors Hodgson and Roberts are to forward comments on the consultation proposal to CBC. A second consultation is planned for Spring 2009.

28/09 NORTH CHELMSFORD AREA ACTION PLAN

It was agreed to add a comment regarding industrial development east of the A12 to the draft response presented by Councillor Ferguson.

29/09 SPEED MANAGEMENT STRATEGY

Councillor Ferguson's draft response was agreed.

30/09 PARISH ASSEMBLY / NEWSLETTER

It was proposed by Councillor Ferguson and seconded by Councillor Hodgson that the Parish Newsletter be printed at a cost of £598. The proposal was carried

31/09 ROAD SAFETY

ECC Highways Department has agreed to send an engineer to inspect the difficult road junctions in the village in order to identify the appropriate actions.

32/09 AMENITIES

Councillor Roberts advised that gloves, bags and litter pickers had been arranged for the litter pick-up on April 18.

Councillor Roberts presented a proposal to set up a Group, co-led by the Parish Council and the Conservation Society, to create a unified approach to conservation and green issues in the village. It was agreed that the draft consultation document should be co-signed by the Chairman of the Council and the Conservation Society and issued to interested parties.

33/09 HOLYBRED WOOD

Councillor Hodgson reported more vandalism in Holybred Wood, on this occasion the hinges to the entrance gate. It was agreed that the necessary repairs should be made as soon as possible.

34/09 WICKHAY GREEN

Councillor Hodgson reported that over £2000 had been raised this year through donations and fund raising events in the village. Councillor Buckley advised that requests for grants were being progressed with the County Initiatives Youth Fund and Essex Environment Trust.

35/09 INFORMATION ITEMS

In response to an offer of a memorial bench, potential sites at Holybred Wood and along the river bank should be investigated

36/09 NEXT MEETING

The next Parish Council Meeting will take place on **Thursday March 5, 2009.**

The meeting closed at 9:45pm.

**Chairman
March 5, 2009**