

LITTLE BADDOW PARISH COUNCIL

ORDINARY MEETING – Thursday 7th February 2008

An Ordinary Meeting of the Parish Council was held in The Memorial Hall on Thursday 7th February 2008. The Meeting commenced at 7.30 p.m. Those present were:-

Mr J Robinson - Chairman
Mrs M Buckley Mr. K. Ferguson
Mrs C Hodgson Mr S Johnson
Mr. T J Thorogood.

In attendance: Mr R Shepherd MBE (Clerk) Members of the Public 7
County Councillor Peter Martin

The Clerk announced that Councillor J Rigler had resigned as a Councillor.

The Chairman stated that *'I have had a formal letter from Jane Rigler informing me that she can no longer continue as a Councillor. I would like to record my sincere thanks to Jane for all the hard work and effort she has put in during her term of office, particularly for the efforts made in progressing the Wickhay Green Play Area and her efforts regarding the setting up of the Parish Website. I am sure the Council will join me in wishing Jane well for the future'*. Members of the Council endorsed these comments.

15/08 APOLOGIES FOR ABSENCE

Mrs J. Roberts.

16/08 DECLARATIONS OF INTERESTS

None.

17/08 MINUTES

It was proposed by Councillor Buckley and seconded by Councillor Hodgson that the minutes of the meeting held on 3rd January 2008 should be accepted as a correct record.

18/08 MATTERS ARISING

162/07 –Paper Mill Lock-Refuse Bins – these were in the process of being installed by Chelmsford Borough Council.

166/07(2) – Holybred Lane White Lining - correspondence had taken place between the Parish and County Council regarding the County's apparent policy of moving the white lines, the result of which was to place 'potholes' outside their system of maintenance and repair. County Councillor Peter Martin assured the Council that this was not the case and that potholes would always be assessed on their danger to road users and dependent on such danger a decision would be made as to when the repair would be carried out.

05/08 - Planning Matters (Appeal Hearing) – Councillor Ferguson had established that the appellant had requested that the appeal be dealt with in this way and therefore the matter would now be closed.

09/08 – *Holybred Wood* – Mr. Peter Hodgson had agreed, in principle, to become the Warden of Holybred Wood. The Chairman will discuss with Mr. Hodgson the role of the Warden.

PUBLIC QUESTION TIME
The meeting was closed from 7.40pm to 7.45pm

County Council Matters

Councillor Martin suggested that consideration should be given to the installation of a mini - roundabout at the junction of North Hill and Spring Close. The Parish Council would be consulted, if and when, the matter is progressed by the Highways Department. The Highways Department were also considering white lining down the centre of the roadway at North Hill.

19/08 PLANNING APPLICATIONS

Application No.	Name of Applicant	Nature of Proposed Development	Result
07/02467/FUL	Mr. A Grocock	Silver Birches Woodside Demolish existing flat roof garage & erect a new garage with low pitched roof	No Objection
07/02139/FUL	Mr. & Mrs. P. Page	Foxgloves The Ridge Demolition of existing dwelling , garage and associated outbuildings and erection of replacement dwelling	Objection
08/00002/FUL	Mr. D Murphy	Wanderers View Wayside Replacement chalet bungalow and double garage	Objection
08/00058/FUL	Mr. D Fox	Hérons Spring Elms Lane Construction of lake for private use	No Objection

Planning - Correspondence:

Writer	Subject	Result
Planning Inspectorate	The Sports Field Riffhams Chase	(a) The appeal had been dismissed (b) The advice by the Borough Council on Permitted Development Rights was noted.
Cbc/08/05024/TPO	Land adjacent to Sandpit Cottage	Councillor Hodgson was liaising with the case officer Ms. Lynn Cameron.

Note: In view of the implications of the advice received from the Borough Council on permitted development rights at the Sports Ground this matter would be further discussed at the Council Meeting on 6th March.

20/08 GENERAL CORRESPONDENCE

Writer	Subject	Result
1. Parishes Transportation Group	Minutes of Meeting of 8 th January	A copy will be circulated to all Councillors.
2.ECC	1.Adult Social Services 2. Proposed Traffic Schemes 3.Service for Local Government	1. Councillor Ferguson. 2. Councillor Hodgson 3. Noted
3.Chelmer Valley Association	Current position of Association	The Clerk will make enquiries.
4. Department for Communities & Local Government	Consultation-Local Authority Members in England	Councillor Johnson
5.CBC	1.Annual Bin it Campaign 2.Play Activities 3.Distribution of Plastic Bottle Bags 4.Electrical Safety for Entertainers	1. Conservation Society 2. Elm Green School 3. Noted 4. The Clerk will enquire with an electrical contractor on this safety issue.
6. ECC	Village Green Application-Venue	ECC will consult on a venue if and when an enquiry is arranged.
7.RCCE	Village Hall Workshop 21 st February	Councillors Buckley and Hodgson will attend.
8.RBS Software Solutions	New Company formed	Noted
9.Mr Tony Jarvis	Traffic Matters	Noted
10.Mr Alan Matthews	Traffic Matters	Noted
11. Audit Commission	Appointment of External Auditor	Noted
12.EALC	1. Roles & Responsibilities Course 11 th March 9.30am-12.30pm 2. Essex Police-Strategy 3. Creating strong, safe and Prosperous Communities 4. Essex Area Forums 5. Report of NALC 6. National Awards 2008	1. Noted. 2. Councillor Johnson. 3. Councillor Ferguson. 4-6. Councillor Buckley
13. Radical Logic (Mr. C Rigler)	Withdrawal of Website Design and maintenance as from 31 st March 2008	Noted – enquiries are in hand.

21/08 PAYMENT OF ACCOUNTS

It was proposed by Councillor Johnson and seconded by Councillor Thorogood that the accounts are passed for payment

PAYMENT OF ACCOUNTS 7th February 2008						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Talk Talk	General	Telephone	£ 21.58	£ 3.77	£ 25.35
**4348	Essex Chronicle	General	Admin	£ 480.80	£ 84.14	£ 564.94
4349	Mrs M Jarvis	Spring Close	Salary	£ 31.44		£ 31.44
4350	Mr R J Shepherd	General	Salary	£ 632.80		
"	"	General	Admin	£ 10.00	£ 1.99	
"	"	General	Training	£ 7.00		£ 651.79
4351	Mr. J Sheriff	Memorial Hall	Salary	£ 345.86		£ 345.86
4352	Ritchcomm Ltd	Pavillion	Cleaning	£ 175.25		£ 175.25
4353	D.Chittock	General	Tree Surgeon	£ 280.00		£ 280.00
4354	Essex Wildlife Trust	Section 137	Membership	£ 40.00		£ 40.00
4355	EALC	General	Training	£ 50.00		£ 50.00
4356	Essex & Suffolk Water	Memorial Hall	Supply	£ 107.10		£ 107.10
4357	Anglian Water	Memorial Hall	Sewerage	£ 169.38		£ 169.38
4357	Little Baddow Fete	General	Section 137	£ 500.00		£ 500.00
DD	British Gas	Memorial Hall	Supply	£ 149.52	£ 7.48	£ 157.00
				£ 3,000.73	£ 97.38	£ 3,098.11
	Statement of Accounts	31.01.2008		RESERVES		
	Current Account	£ 8,554.44		Hall		£ 3,000.00
	Reserve	£ 5,400.16		Pavillion		£ 2,000.00
	Capital Reserve	£ 42,071.16		Spring Close		£ 15,000.00
	Total	£ 56,025.76		Clerks Reserve		£ 568.28
				EALC Reserve		£ 16,800.00
	Holybred Wood	£ 11,353.90		Total		£ 40,466.39
				Funds Available		£ 15,559.37
**	Paid outside of Council Meeting					
				Total		£ 56,025.76

22/08 REPORTS-HALL

Windows – liaison was taking place between the Company and the Caretaker as to when the windows could be fitted. The installers (Supreme Installations) had been supplied with a copy of the asbestos survey and no asbestos would be removed.

Radiators – liaison was taking place between the plumber and the Caretaker as to when the additional radiators could be fitted.

23/08 SPORTS CLUB

Repairs – the shutters and the handles had been repaired.

Equipment - approach had been made by the Cricket Club as to whether any financial assistance could be given for repairs to (a) the Gang Mower and (b) the Tractor. No actual request has at yet been received and the Clerk will make enquiries as to whether the Council would be able to assist if such a request is made.

24/08 FINANCE

Funds –the Councils funds were in good order.

Internal Auditor – a copy of the report dated 23rd January 2008 was circulated to Councillors. One matter raised was the location of deeds to the property of the assets of the Council. The Clerk explained that he had been able to trace most deeds of property apart from (a) a piece of land in front of Cock Farm North Hill and (b)the land situated at Aldermanburgh Green. Enquiries were still continuing.

25/08 CO-OPTION OF A COUNCILLOR

There had been no call for an election and the Council can now co-opt as regards the vacancy caused by the resignation of Councillor Rigler. Council agreed that Councillors Robinson, Ferguson and Johnson should interview and select prospective candidates.

26/08 PARISH ASSEMBLY

Newsletter – a first proof had been received and there were a number of minor emendations to be made.

Costing – in view of the fact that this year the publishers had to prepare the newsletter the costing would be £618 - this was agreed by Council.

27/08 APPOINTMENT OF A CLERK

Council agreed that Councillors Robinson, Ferguson and Thorogood would select candidates to be interviewed, and appoint a Clerk in due course.

28/08 ANY OTHER BUSINESS

- (a) *Best Green Village* -Mrs. Martin had attended a workshop on this subject and did not feel that the village should take part in this project for this year.
- (b) *Salt Bin* – Colam Lane – the lid was now defective and consideration should be given to having it replaced – Councillor Roberts will deal.
- (c) *Hedge* – North Hill near Coleraines – required to be pruned back. Councillor Johnson will make enquiries.
- (d) *Footpath Map* – this is well underway and nearing completion.
- (e) *Wickhay Green Play Area* – the Fund Raising Committee have met and enquiries are under way. A stall will be taken at the Village Fete.
- (f) *Surgeries* – Councillor Hodgson suggested that the Council should explore the running of a surgery – this matter will be discussed at the next meeting.

29/08 DATE OF NEXT MEETING:

Thursday 6th March 2008

The meeting closed at 9.5pm

**Chairman
6th March 2008**