

## LITTLE BADDOW PARISH COUNCIL

An Ordinary Meeting of the Parish Council was held in the Memorial Hall on December 10, 2009. The Meeting commenced at 7:30pm. In attendance:-

Mr J Robinson - Chairman	
Mrs M Buckley	Mr K Ferguson
Mr L Jones	Mr S Johnson
Mr R Shepherd	
Mr R Upward (Clerk)	Members of the Public – 6

### **179/09 APOLOGIES FOR ABSENCE**

Apologies were accepted from Councillors Hodgson, Roberts and Thorogood.

### **180/09 DECLARATION OF INTERESTS**

Councillor Ferguson declared a personal interest in the planning application for Sparrows and the proposed site allocation change at Nurses Cottage.

### **181/09 MINUTES**

It was proposed by Councillor Johnson and seconded by Councillor Buckley that the Minutes of the Council Meeting held on November 5, 2009 be accepted as a correct record. The proposal was carried.

### **182/09 MATTERS FROM PRIOR MEETINGS**

<b>Minute No/Date/Councillor</b>	<b>Subject</b>	<b>Status</b>
43/09 (1) QC re-accreditation March 5, 2009 Councillors Roberts/Ferguson	Councillor Roberts and the Clerk to review Democracy requirements. Councillor Ferguson and the Clerk to review the discretionary items.	Names of Danbury councillors who presented to schools forwarded to Councillor Roberts.
117/09 (6) Speeding Issues July 16, 2009 Parish Clerk	Concerns raised by Mr Sparrow regarding increased vehicle speeds along The Ridge after resurfacing.	PCSO's contacted and will be carrying out an increased level of speed checks. Discussion on speeding policy to be scheduled for next meeting.
139/09 Website September 3, 2009 Councillor Ferguson	Add Footpath Map to website.	Map issues resolved. CLOSED
152/09 Lakeside grants October 1, 2009 Parish Clerk	Contact Mrs Joan Atkinson to establish if appropriate for Community Care Group.	Mrs Atkinson to apply direct to Lakeside Grants. CLOSED
175/09 Parish Assembly November 5, 2009 Councillor Shepherd	Invite Mr D Stebbing to speak at the Parish Assembly	Mr Stebbing confirmed as speaker. CLOSED
177/09 Website November 5, 2009 All Councillors	Check pages on website and update as necessary.	Updates completed. CLOSED

### **183/09 PUBLIC QUESTION TIME**

Members of the public expressed their concerns about the CBC proposal to create a new defined settlement area for planning purposes at the south end of the village. Councillor Shepherd was thanked for advising all the residents in the area of this proposed change.

## 184/09 PLANNING APPLICATIONS

Application Number	Name of Applicant	Location and nature of the Proposed Development to which the application relates	Result
09/01566/FUL	Mr M Schneidau & Mr S Hawkins	Land adjacent The Old Post Office, North Hill <b>New 4 bed dwelling with garden room. (Amendment to application 06/01577/FUL)</b>	Objection
09/01606/FUL	Mr D Geer	Sparrows, Colam Lane, Little Baddow <b>Two storey side/rear extension to form annexe accommodation.</b>	Objection
09/01565/FUL	Mr S Thrower	6 The Rye Field, Little Baddow <b>Construction of a single storey dwelling with integral garage adjacent to No 6 The Rye Field</b>	Objection

It was agreed that the planning applications for the land adjacent to the Old Post Office and No 6 The Rye Field should be heard by the Chelmsford Borough Council Planning Committee.

## 185/09 GENERAL CORRESPONDENCE

Writer	Subject	Result
1. CBC	Consultation Documents - Chelmsford Town Centre Public Realm Strategy - Statement of Community Involvement - Stock Village Design Statement	Councillor Jones
2. Essex Police	Information regarding Community Speed Watch	Councillor Johnson to contact Neighbourhood Watch plus two residents concerned over speeding.
3. CBC	Request for information on plans for Holybred Wood as felling license expires March 2010	Councillor Hodgson
4. Dept of Energy and Climate Change	Information on consultation plans for Bradwell power station proposals	Noted
5. CBC	Request for nominations for sporting recognition at Community Evening in January.	Councillor Robinson to contact Cricket Club
6. Steve Shaw, Local Works	Request to lobby MPs to support extending the Sustainable Communities Act to local and parish councils	Noted
7. Essex Environment Trust	Unable to support funding request for Wickhay Green.	Councillor Robinson and Clerk to meet with Mr K Derry. Councillor Buckley to identify other opportunities from Grantseeker list.
8. ECC	Temporary Road Closure – Colam Lane January 6 – 8.	Noted
9. RCCE	Training Day – Introducing Community Led Planning. Thursday January 28, 10.00 – 12:30 Feering	Noted

## 186/09 ACCOUNTS

PAYMENT OF ACCOUNTS - December 10, 2009						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	British Gas	Memorial Hall	Supply	£ 304.35	£ 45.65	£ 350.00
**DD	CBC	Memorial Hall	Rates	£ 112.00		£ 112.00
**DD	Talktalk	General	Clerk phone	£ 28.03	£ 4.21	£ 32.24
**DD	Information Commission	General	Annual Fee	£ 35.00		£ 35.00
0096	Mr R A Upward	General	Salary	£ 370.05		£ 370.05
0097	Mrs M Jarvis	Spring Close	Supervision	£ 32.73		£ 32.73
0098	Mr J Sheriff	Memorial Hall	Salary	£ 857.68		£ 857.68
"	"	Memorial Hall	Expenses	£ 48.30	£ 6.34	£ 54.64
0099	Mrs E Sheriff	General	Salary	£ 243.30		£ 243.30
0100	RitchComm	Pavilion	Cleaning	£ 179.00		£ 179.00
0101	Connaught Gas	Memorial Hall	Maintenance	£ 77.98	£ 11.70	£ 89.68
0102	Dolman's Music Ent.	Memorial Hall	Piano tuning	£ 28.00		£ 28.00
0103	Essex & Suffolk Water	Pavilion	Water supply	£ 179.76		£ 179.76
0104	Essex & Suffolk Water	Pavilion	Water supply	£ 71.58		£ 71.58
0105	Mr J Kennett	General	Grass cutting	£ 1,250.00		£ 1,250.00
0106	RCCE	General	Membership	£ 55.00		£ 55.00
0107	Mr R Shepherd	General	Expenses	£ 56.52	£ 8.48	£ 65.00
0108	Oven Wizards	Memorial Hall	Cleaning	£ 85.00		£ 85.00
0109	Stormwave	Website	Hosting	£ 14.98	£ 2.25	£ 17.23
0110	Stormwave	Website	Footpath map	£ 500.00	£ 75.00	£ 575.00
0111	Stormwave	Website	Updates	£ 87.00	£ 13.05	£ 100.05
0112	Staples	General	Stationery	£ 45.51	£ 6.83	£ 52.34
0113	Essex & Suffolk Water	Memorial Hall	Water supply	£ 136.28		£ 136.28
				£ 4,798.05	£ 173.51	£ 4,971.56
	<b>ACCOUNTS STATUS</b>	<b>30/11/2009</b>	<b>+/- vs prior</b>	<b>RESERVES</b>		
	Current Account (NW)	£ 586.93	-£ 35.00	Hall		£ 6,000.00
	Current Account (B)	£ 3,667.14	£ 2,094.72	Pavilion		£ 6,000.00
	Reserve (B)	£ 14,500.99	£ 1,999.74	Clerks Reserve		£ 394.78
	Scottish Widows Bank	£ 35,808.66	£ -	EALC Reserve		£ 16,300.00
				Kitchen Reserve		£ 941.50
	<b>Total</b>	<b>£ 54,563.72</b>	<b>£ 4,059.46</b>	<b>Total</b>		<b>£ 34,607.84</b>
	Holybred Wood (B)	£ 8,011.29	£ 0.34	<b>Funds Available</b>		<b>£ 19,955.88</b>
	Wickhay Green PA (B)	£ 18,531.59	£ 0.78			
				<b>TOTAL</b>		<b>£ 54,563.72</b>
**	Paid outside of Council Meeting					

It was proposed by Councillor Ferguson and seconded by Councillor Shepherd that the accounts are passed for payment. The proposal was carried.

## 187/09 FINANCE

It was proposed by Councillor Ferguson and seconded by Councillor Shepherd that £1000 is transferred to the Kitchen Fund of which £500 could be used by the Fund Raising Committee for expenses in arranging fund raising events.

### **187/09 FINANCE (cont)**

It was proposed by Councillor Shepherd and seconded by Councillor Buckley that the budget be approved as presented. This includes the precept of £35938 which is 4% increase over the current year as the council operating costs are increasing faster than RPI/CPI. The proposal was carried.

### **188/09 CBC SUBMISSION DOCUMENTS**

Councillors Ferguson, Robinson and Shepherd had compiled a response to the North Chelmsford Area Action Plan incorporating all the comments received from councillors.

The response to the changes to the Defined Settlement Areas contained in the Site Allocation Document was agreed as follows:-

#### Northern Defined Settlement Area

- agree the proposed exclusion of the field at the junction of Holybread Lane and North Hill
- do not agree the inclusion of Honeymead

#### Central Defined Settlement Area

- agree the proposed exclusion of the land adjacent to the Generals Arms
- do not agree the inclusion of the land within the Mill Lane, Spring Elms Lane, The Ridge "triangle"
- do not agree the inclusion of land adjacent to Nurses Cottage
- do not agree the inclusion of the land at the entry of York Street

#### Proposed New Southern Defined Settlement Area

- do not agree the proposed new Defined Settlement Area

The response to the changes to the Protected Lanes contained in the Site Allocation Document was agreed as follows:-

- agree the proposed lanes to have protected status
- review with the assessors the 3 lanes proposed to be excluded

Councillor Jones agreed to meet the assessors and put forward the case for Protected Status for these 3 lanes.

### **189/09 VDS/SPD**

A date of January 14 was provisionally agreed for a meeting with the VDS/SPD group and the Council.

### **190/09 MEMORIAL HALL**

Additional quotations are required prior to a decision on replacing the hall stairs.

The Clerk advised that donations totalling over £1000 have been received for the Kitchen Refurbishment Fund. A meeting of the Fund Raising Committee is scheduled for Tuesday December 15 and all councillors are requested to attend.

It was proposed by Councillor Ferguson and seconded by Councillor Johnson that the Slimming Club would be granted an additional 3 months hall bookings at a discounted rate as the majority of members are village residents. The Slimming Club accounts would be reviewed by Councillor Ferguson and the Clerk before the end of this 3 month period to establish whether higher hall fees are sustainable. The proposal was carried.

### **191/09 PARISH NEWSLETTER**

Electronic files for all outstanding articles are to be forwarded to Councillor Roberts and the Clerk as soon as possible.

### **192/09 TRAINING PLAN**

It was agreed that Councillor Robinson would contact councillors individually to establish the training program for 2010.

**193/09 MEETING DATES FOR 2010**

The meeting dates were agreed as presented. It was noted that if the General Election occurs in May, this would have an effect on meeting dates in May, June and July.

**194/09 APPOINTMENT OF NEW CARETAKER**

It was agreed to exclude the public for this agenda item.

It was agreed to offer Mrs Jackie Rymill the position of caretaker. It was agreed she would be engaged as a contractor, not as an employee. The Clerk to ensure she has the necessary insurance. The handover from Mr John Sheriff would commence on December 13.

**195/09 INFORMATION ITEMS**

The Chairman congratulated the Clerk on successfully completing his CiLCA qualification.

Councillor Ferguson advised that due to the economic situation, the plans for storing First Responder equipment at Danbury was now "on hold".

Councillor Jones advised that the tender for the bus route through Little Baddow was coming up for renewal.

**196/09 NEXT MEETING**

The next Parish Council Meeting will take place on **Thursday January 7, 2010.**

The meeting closed at 10:20pm

**Chairman  
January 7, 2010**