

## LITTLE BADDOW PARISH COUNCIL

### ORDINARY MEETING – Thursday 3<sup>rd</sup> January 2008

An Ordinary Meeting of the Parish Council was held in The Memorial Hall on Thursday 3<sup>rd</sup> January 2008. The Meeting commenced at 7.30 p.m. Those present were:-

Mr J Robinson - Chairman  
Mrs M Buckley                      Mr. K. Ferguson  
Mrs C Hodgson                      Mr S Johnson

In attendance: Mr R Shepherd MBE (Clerk)                      Members of the Public 2

#### **01/08 APOLOGIES FOR ABSENCE**

Mrs J Rigler, Mrs J. Roberts and Mr T J Thorogood.

#### **02/08 DECLARATIONS OF INTERESTS**

None.

#### **03/08 MINUTES**

It was proposed by Councillor Robinson and seconded by Councillor Hodgson that the minutes of the meeting held on 6<sup>th</sup> December 2007 should be accepted as a correct record with an emendation at 164(07) to read *'There were expressions of regret at Councillor Clayton's decision to resign and tribute was paid to the valuable contributions he has made to local affairs during his three years in office.'*

#### **04/08 MATTERS ARISING**

*138/07-Community Award-* Mr. John Hooson had been nominated by Councillor Rigler. He will be accompanied to the awards evening by Councillor Johnson.

*162/07 – Refuse Bins* – it was agreed that two Slatted Square Open Top Litter Bins should be purchased and installed by Chelmsford Borough Council.

*162/07 - Aldermanburgh Green* – it was proposed by Councillor Johnson and seconded by Councillor Ferguson that the estimate of £280 should be accepted.

*163/07- Conduct of Councillors* – the Chairman submitted a paper for Councillors to consider.

*166/07 – Best Green Village* -Mrs. Martin had agreed to deal with this project.

*172/07 – Journal Article* – the Clerk had discussed this with Danbury Parish Council who had not supported the proposal.

#### **PUBLIC QUESTION TIME**

**The meeting was closed from 7.51pm to 8.05pm**

#### **05/08 PLANNING APPLICATIONS**

Application No.	Name of Applicant	Nature of Proposed Development	Result
07/02284/FUL 07/02285/LBC	Mrs. A Powell	Gibbs Spring Elms Lane <b>Single Storey rear extension &amp; conversion of outhouse into a utility room</b>	No Objection

07/02344/FUL	Mr. & Mrs. P. Ellis	Sarnia Chestnut Walk <b>First floor side and rear dormer extensions ( revision of 07/00924/FUL)</b>	No Objection
07/02352/FUL	Mr. & Mrs. P Cartwright	Setters The Ridge Little Baddow <b>Two storey side front extension, replacement garage</b>	Objection

Planning - Correspondence:

Writer	Subject	Result
Planning Inspectorate	Riffhams Farm Graces Lane	Appeal dismissed

Councillor Ferguson raised concern on the way that the Planning Inspectorate had dealt with the appeal hearing for the land adjacent to the Post Office.(APP/W1525/A/07/2045755/WF) This had been a most important site in the Village and it was felt that a public enquiry should have been held. Councillor Ferguson will prepare a letter setting out the Councils concerns.

**06/08 GENERAL CORRESPONDENCE**

Writer	Subject	Result
1. Breathing Places	Lottery Funding	Councillor Buckley
2.ECC	1.Community Initiatives Fund 2. Proposed Traffic Schemes 3. Making the Links 4. Road Closures-Hurrells Lane (21 Jan for two weeks) and Church Road (28 January for 5 days)	1. Councillor Buckley 2.Councillor Rigler 3. Councillor Robinson & Ferguson 4 Noted
3.RCCE	Village Halls Update	Councillor Buckley
4. CBC	1. DIY Graffiti Kits 2.Parish Open Evening 22 <sup>nd</sup> January 2008-6pm 3. Tree Warden Newsletter	1.Noted 2. Councillors Robinson & Buckley 3. Councillor Roberts
5.Mr Ian Yule	Postal Services	The Council felt that individuals should complain to the postal authorities.
6. Mr. John Mudd	Bowls Club	Noted.
7.CPRE	Newsletter-Action Essex	Noted.
8.CVS	Newsletter	Noted.
9.Essex Wildlife Trust	Winter Catalogues	Councillor Roberts
10.East of England Regional Biodiversity Forum	Promotion of Section 40 Natural Environment and Rural Communities Act	Noted
11.Monthind Cleaning	Cleaning Services	Councillor Buckley
12. Essex on Tour	Regional Touring Scheme	Noted
13. EALC	1. Parish and Town Council Role 2. Response to Economic Strategy 3.Minutes of AGM	Councillor Buckley

	4. Response to Post Office Closure 5.AGM of EALC Executive 6. Grant Schemes	
14.Essex Community Foundation	Annual Review 2007	Councillor Buckley

### 07/08 PAYMENT OF ACCOUNTS

It was proposed by Councillor Ferguson and seconded by Councillor Johnson that the accounts are passed for payment

PAYMENT OF ACCOUNTS 3rd January 2008						
Cheque	Payee	Description	Subject	Cost	VAT	Total
**DD	Talk Talk	General	Telephone	£ 19.43	£ 3.39	£ 22.82
**DD	CBC	Memorial Hall	Rates	£ 103.00		£ 103.00
**4331	Supreme Installations	Memorial Hall	Deposit	£ 1,303.83	£ 228.17	£ 1,532.00
**4332	SLCC	General	Membership	£ 91.00		£ 91.00
4333	Mrs M Jarvis	Spring Close	Salary	£ 31.44		£ 31.44
4334	Mr R J Shepherd	General	Salary	£ 631.13		
"	"	General	Stationery	£ 9.36	£ 1.64	£ 642.13
4335	Mr. J Sheriff	Memorial Hall	Salary	£ 381.11		
"	"	"	Telephone	£ 29.53	£ 5.17	
"	"	"	"	£ 5.56	£ 0.97	
"	"	"	Expenses	£ 15.00		
"	"	"	Lamps	£ 25.80	£ 4.51	
"	"	"	Floodlamps	£ 36.30	£ 6.36	£ 510.31
4336	Ritchcomm Ltd	Pavillion	Cleaning	£ 175.25		£ 175.25
4337	A-Zupplies	Memorial Hall	Cleaning	£ 129.56	£ 22.67	
"	"	General	Stationery	£ 29.50	£ 5.15	£ 186.88
4338	Essex & Suffolk Water	Pavillion	Supply	£ 36.87		
"	"	"	Supply	£ 146.43		£ 183.30
4339	Anglian Water	Pavillion	Supply	£ 141.06		£ 141.06
4340	Danbury Electrical Services	Pavillion	Maintenance	£ 71.30	£ 12.48	£ 83.78
4341	PC World	General	Computer Eq	£ 523.56	£ 91.62	£ 615.18
4342	CPRE	General	Membership	£ 27.00		£ 27.00
4343	HM Revenue & Customs	Memorial Hall	Tax/NI	£ 421.06		£ 421.06
4344	Dolmans Music Enterprises	Memorial Hall	Piano Tune	£ 28.00		£ 28.00
4345	British Gas	Memorial Hall	Electricity	£ 82.94	£ 4.15	£ 87.09
4346	Miller Metalworks	Pavillion	Maintenance	£ 300.00	£ 52.50	£ 352.50
4347	Ryall Ltd	Memorial Hall	Maintenance	£ 68.00		£ 68.00
DD	British Gas	Memorial Hall	Supply	£ 149.52	£ 7.48	£ 157.00
				<b>£ 5,012.54</b>	<b>£ 446.26</b>	<b>£ 5,458.80</b>

	Statement of Accounts	2.01.2008	RESERVES		
	Current Account	£ 6,721.96	Hall		£ 3,000.00
	Reserve	£ 5,400.16	Pavilion		£ 2,000.00
	Capital Reserve	£ 42,071.16	Spring Close		£ 10,000.00
	<b>Total</b>	<b>£ 54,193.28</b>	Clerks Reserve		£ 404.28
			EALC Reserve		£ 16,800.00
	Holybred Wood	£ 11,353.90	<b>Total</b>		<b>£ 37,663.08</b>
			<b>Funds Available</b>		<b>£ 16,530.20</b>
**	Paid outside of Council Meeting				
			<b>Total</b>		<b>£ 54,193.28</b>

### 08/08 REPORTS-AMENITIES

*Aldermanburgh Green* – in view of the fact that one of the trees to be removed had been planted in memory of Colonel Alston it was agreed that a ‘Chinese Mountain Ash’ tree should be purchased and planted on the Green. The plaque would be removed from its present site to the new location.

### 09/08 HOLYBRED WOOD

It was agreed that the third phase of coppicing (already budgeted for) should be carried out. Any further coppicing would be the subject of further assessment by all interested parties. The Clerk was asked to enquire as to whether regular maintenance could be carried out by Essex Wildlife Trust.

### 10/08 SPRING CLOSE PLAY AREA

*Name* - it was agreed that in future that the area should be known as ‘Wickhay Green’ Play Area.

*Fundraising* – Councillor Buckley had agreed to take on the role of Chairman of the Fund Raising Committee. The Committee will consist of Councillor Hodgson, Councillor Johnson, Mrs. Wilkinson and Mrs. Walker.

### 11/08 PARISH ASSEMBLY

A speaker was still in the process of being arranged. It was agreed that the Clerk should now write to those persons who were generally invited to attend. Council reports were in hand and the Chairman will be considering the format of the newsletter.

### 12/08 VACANCY FOR A COUNCILLOR

There had been no call for an election and the Council can now co-opt. The Clerk will make the necessary arrangements for an article to be published in Little Baddow News, and for notices to be displayed on the notice boards.

### 13/08 ANY OTHER BUSINESS

- (i) *Clerk to the Council* – after careful consideration on the number of hours that the Clerk was required to work he had informed the Chairman of the Council on 28<sup>th</sup> December that he wished to retire on 31<sup>st</sup> March 2008. Arrangements are in hand for the post to be advertised.

The Chairman expressed his sincere regret that Bob was leaving but thanked him for all the hard work and effort he had put in during his period as Parish Clerk. Bob had contributed and helped me personally so much during my period as Vice Chairman and latterly as Chairman especially at this time of unprecedented disruption and turmoil to the smooth running of the council. He will be greatly missed by all the Parish Council members who join with me in wishing him good health and longevity in his retirement.

- (ii) *Hall Windows*- Councillors Ferguson, Buckley and Hodgson had met on site and it been decided that Supreme Installations would be given the contract. The deposit had now been paid.
- (iii) *Speed Checks* – these had been carried out in the village on two occasions and in the main it was pleasing to note that the majority of road users kept to the speed limit.
- (iv) *Neighbourhood Watch* – a system of using eight villagers’ mobile telephones had been set up for emergency purposes.

**14/08 DATE OF NEXT MEETING:**

**Thursday 7th February 2008**

The meeting closed at 9.25pm

**Chairman  
7<sup>th</sup> February 2008**