

Little Baddow Parish Council

GRANT AWARDING POLICY

- Little Baddow will consider awarding grants to community and/or voluntary organisations under the following criteria:-
 - The benefit to the Parish, organisations within the Parish or residents within the Parish
 - A clear need has been demonstrated
 - A clear output for the project has been identified
 - Alternative source of funds are not reasonably available
 - The size of the grant will take into account the extent of the benefit to the parish and will not cause financial distress to the Council
 - Preferred applications would include “matched funds” from the organisation to improve the leverage of the grant and for planned expenditure in the next financial year

- Grant Applicants must:-
 - Be non profit making
 - Have a Constitution or Set of Rules
 - Be able to produce an Annual Financial Statement
 - Must operate for the benefit of all or part of Little Baddow and its residents
 - Provide quotations for any capital item or works (possibly multiple quotations, depending on the size of the expenditure and in line with the Council’s own policy for such expenditure)
 - Provide details that other funding has been actively sought, where appropriate
 - Hold appropriate insurance

- The Council will not fund individuals, retrospective financing or projects that promote religious or political beliefs.

- Grant Conditions for successful applicants
 - The grant can only be used for the purpose described in the application

- Applications for a grant should be made to the Parish Clerk setting out the project details, the benefit to the Parish, the size of the grant requested together with the supporting information outlined above.

Approved
September 3, 2009